

**LINDENHURST PARK DISTRICT
REGULAR PARK BOARD MEETING
LIPPERT COMMUNITY CENTER
September 9, 2025 – 6:00PM**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Jake Kohler	Director of Finance
Others Present:	Lauren Schulz	Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented. Commissioner Stout seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 3-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of August 12, 2025
Commissioner Stout made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of August 12, 2025; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 3-0.

PUBLIC PARTICIPATION: None.

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting.
Commissioner Stout presented the bill list for August 1 through August 31 in the total amount of \$182,700.88. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:	Solbrig	Aye
	Stout	Aye
	Smith	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 3-0.

Presentation, discussion and motion to approve independent auditing from Sikich LLP, Annual Financial Report and Auditor's Communication to the Board of Park Commissioners for year ended April 30, 2025.

Martha, from Sikich, reported the audit results of fiscal year ending April 30, 2025. According to the independent auditor's report, a clean, unmodified opinion was issued, which is the highest level of assurance. Jake Kohler shared the following highlights: ending balances, reported revenues, expenditures, and outstanding debt details were shared.

Commissioner Stout made a motion to approve independent auditing from Sikich LLP, Annual Financial Report and Auditor's Communication to the Board of Park Commissioners for year ended April 30, 2025; Commissioner Smith seconded the motion.

ROLL CALL:	Solbrig	Aye
	Stout	Aye
	Smith	Aye
	Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS: Business Department

Jake Kohler, Director of Finance & Personnel, reported August financial highlights. Personnel highlights: PDRMA open enrollment season is starting, will review membership standing, meeting scheduled for 9/10. August rentals were down from 2024. Amilia late and service fees collected. Windows 11 update.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported winter/spring guide is being prepared and will be ready Nov 11, registration begins Dec 1. Rescheduled Live Music in the Parks concerts were celebrated. Engle Junction Preschool, holding open house and meet & greet for 3-year-old class, looking to increase attendance. Meeting with Raymond Chevrolet to discuss title sponsorship for 2026.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported no repairs needed during playground inspections, treating for bees/wasps/hornets. Beaches are closed for the season. Working with forest preserve and Burris for equipment for Haunted Trail. Roof inspection showed no leaks.

Recreation Department

Katie Kozuch, Director of Recreation, reported programming participant reporting with be shared at end of season. Preschool is looking to add participants to the 3-year-old preschool, open house coming up. Athletics for fall are up and running, including LYSL. Touch-a-Truck was Aug 19, good turn out and went well.

Incident/Accident Reports – A camp participant hit his head on a sprinkler at the splash pad, general first aid administered, child is OK. A before/after care participant complained of a hurting ear, inspected and saw nothing, after playing at park, saw earring missing, some blood, general first aid administered, child is OK.

NEW BUSINESS: None

OLD BUSINESS: Update on 2025 Lewis Park OSLAD Re-Development project.
Director Mohr reported the Lewis Park sign will be rebuilt. Substantial completion date has not been set. Paving is complete. Playground surface safety test was completed and passed, qualify for a 5-year warranty. Bike repair station is on order. Tennis courts to be completed this week. Tree trimming will be completed. Water fountain is not working but will be addressed. Benches will be anchored down. First bill received, waiting on confirmation of certified. Tentative ribbon cutting discussed for Wednesday, Oct 15, 5pm.

OTHER BUSINESS: Commissioner Comments
President Solbrig and Commissioner Stout highlighted the hard work and job well done on the audit and financials.

EXECUTIVE SESSION: Appointment, employment, compensation, discipline, performance review, dismissal of specific employee, pending litigation, 5 ILCS 120/2 (c) (1).
None.

DIRECTOR'S REPORT: Update of various administrative activities; capitol and safety improvements, legal updates, finance, and investments, planning and development, elections, policies and procedures, personnel, intergovernmental, etc.
Director Mohr reported personnel policy manual is under review, hoping to bring to Dec meeting with Jan approval. Jan 29-31 is conference; hotels and registration will be booked in Oct, Director Mohr asked to speak on strategic planning. Staff room is being updated with Camosy being awarded the contract; new workstations, tables, cabinetry, business center station will be a more usable space. Hearing Oct 2 at 9am. Village of Lindenhurst golf outing that supports the 100 Club of IL is Fri Sept 12, some staff volunteering. IMRF workshop set for Sep 10. Congrats to a WSRA participant Sean, who will compete in the 2026 Special Olympics. WGN Hometown Hero – Lindenhurst is for month of Sept, watch/listen for Sept 25.

CORRESPONDENCE: None.

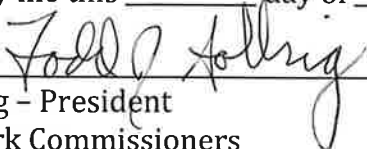
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:03PM; Commissioner Smith seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 14th day of October, 2025.



Todd Solbrig – President
Board of Park Commissioners