

**LINDENHURST PARK DISTRICT
REGULAR PARK BOARD MEETING
LIPPERT COMMUNITY CENTER
May 13, 2025 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:03 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Daveid Mohr, Jr.	Executive Director
	Katie Kozuch	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary

APPROVAL OF AGENDA: Commissioner McCabe made a motion to approve the agenda as presented. Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of April 8, 2025
Commissioner Chapman made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of April 8, 2025; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: None

CONFIRM CANVASS OF VOTES BY THE LAKE COUNTY CLERK'S OFFICE FROM THE APRIL 1, 2025 CONSOLIDATED ELECTION:
Proclamation of Winners:
Victoria McCabe and Todd Solbrig

OATH OF OFFICE AND ORGANIZATION OF PARK BOARD:

Election of (2) Board of Park Commissioners
One (1) Full Six (6) Year Term – Todd Solbrig
One (1) Full Six (6) Year Term – Victoria McCabe

Commissioners took the Oath of Office Park Commissioners and were sworn in.

Elect Park Board Officers
President – 1 year – Todd Solbrig
Vice President – 1 year – Victoria McCabe
Treasurer – 1 year – James Stout

TREASURER'S REPORT: Motion to approve Proposed Fiscal Year 2025-26 District-wide Budget and associated Fiscal Year 2026 Budget and Appropriation Ordinance 25-05-02.

Commissioner Chapman made a motion to approve Proposed Fiscal Year 2025-26 District-wide Budget and associated Fiscal Year 2026 Budget and Appropriation Ordinance 25-05-02; Commissioner Chapman seconded the motion.

ROLL CALL:	Solbrig	Aye
	McCabe	Aye
	Stout	Aye
	Smith	Aye
	Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve bills presented for this meeting.

Commissioner Stout presented the bill list for April 1 through April 30 in the total amount of \$128,068.51. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:	Solbrig	Aye
	McCabe	Aye
	Stout	Aye
	Smith	Aye
	Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS:

Business Department

Jake Kohler, Director of Finance & Personnel, reported preliminary field work begins May 16. Asset verification completed with PDRMA. Starting May 5, Jake will be overseeing software/registration and financial side of things. Hired new Guest Services Coordinator and Special Events Coordinator. IT update; all new cameras are installed, totaling 12. All staff has access to live camera feeds.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported Summer program guide is out and registration open. There are QR codes posted around town. Out & About Active Adult guide is out and registration open. The entire guide was able to be emailed out to residents. Title sponsor, Raymond Chevrolet donated for the Doggy/Egg Hunt-huge thanks! New gym signs for new sponsors up.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported crew has been de-winterizing things; completed playground inspections with no new safety concerns. Demolition at Lewis Park started. Mowing has begun. Two seasonal park maintenance staff hired for summer.

Recreation Department

Katie Kozuch, Director of Recreation, reported Earth Day celebration was successful; 56 families attended and planted seeds and made bird feeders; food truck and bounce house were present and successful. Preschool registration is going well, with most positions in morning session filled. Preschool graduation is May 14 with picnic following. Teacher Appreciation Week was celebrated. Camp begins June 2, training starts next week. Camp Exploration social media boost was successful, increase in families registered. Soccer season is almost complete; looking at unique ways to advertise for next season's registration.

Incident/Accident Reports – Preschooler was accidentally hit with a swing but is OK.

NEW BUSINESS: None

OLD BUSINESS: Update on 2025 Lewis Park OSLAD Re-Development project.
Tod Stanton, President, Design Perspectives, Inc., shared updates on project. Met today with D&J, demolition is complete. Previous concerns regarding soil/stone under tennis courts addressed; ground is stable and passed tests. About \$50,000 will be coming back to LPD, as the contract included undercutting and stonework, which is no longer needed. Started working on curbing and layout for playground. Waiting online for tennis court walls, will be stamped concrete. Discussion around taking down ash tree. Pour in place colors were confirmed. Making typical progress. Nothing concerning at this point. Anticipated Completion date Aug 8, 2025. Village of Lindenhurst has link on their site to project description, information sign back up at park.

OTHER BUSINESS: Commissioner Comments-None

DIRECTOR'S
REPORT: Update of various administrative activities; capitol and safety improvements, legal updates, finance, and investments, planning and development, elections, policies and procedures, personnel, intergovernmental, etc.
Director Mohr reported construction project near Linden's Landing is an IDOT project and the park district has been in communication with the Village of Lindenhurst on park property. Recognition and congratulations to Katie Kozuch as the new Director of Recreation.

CORRESPONDENCE: None

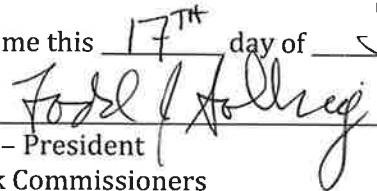
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:27PM; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 17th day of June, 2025.



Todd Solbrig – President
Board of Park Commissioners