

Outdoor Picnic and Park Rental Rules & Regulations

Alcohol: Alcohol is prohibited on District property.

Attendance: To ensure the safety of your guests, party size must not exceed the approved limit; exceeding it may forfeit the deposit. Youth Groups: Require 1 adult per 10 children.

Linden's Landing: There is no lifeguard on duty, fishing is prohibited while swimmers are in the water.

Cancellation/Rescheduling Policy: Cancellations made at least 14 days in advance receive a full refund minus a \$10 service fee or may be rescheduled for a \$25 fee. The Lindenhurst Park District may cancel rentals due to unforeseen safety concerns (e.g., flood, fire), in which case renters receive a full refund.

Decorations: Only blue painter's tape or Command hooks allowed. Staples, tacks, nails, pins, clear tape, confetti or glitter is prohibited.

Grilling: Grilling is permitted unless otherwise specified; grills are not provided. Renters may bring a portable electric or propane grill if it is at least 24 inches off the ground. Charcoal grills are prohibited. All necessary supplies are the responsibility of the renter. All grilling must occur on concrete or asphalt. All incidents regarding grilling will be the responsibility of the renter.

Hours: Rentals are available from 10a until park closing at sunset, unless otherwise specified. Items may not be stored or delivered to the property before or after your contracted time on the approved application.

Inflatables: Upgrade your rental experience with an inflatable from our exclusive vendor, Jumping Jackpot Rentals! Enjoy special discount rates when you reserve a park shelter through the Lindenhurst Park District. Choose from both wet and dry inflatables for Millennium Park or dry inflatables for Mallard Ridge Park. Be sure to contact Jumping Jackpot Rentals directly after securing your park rental.

Keys: Mallard Ridge Park shelter requires a key to unlock restrooms and electrical box. Keys should be picked up within two days of your rental at the Community Center and dropped off in the after-hours drop box following your rental.

Music: No amplified sound is permitted in the park that produces noise levels that interfere with or detract from the general enjoyment of the public in the surrounding area.

Organizations: Organizations must provide a \$1,000,000 Certificate of Liability Insurance naming Lindenhurst Park District as additionally insured at the time of reservation.

Park District Contact – Day of Rental: If you need to reach a Park District employee in the evening or on the weekend, please call 847-356-6011 or email Lfriedl@lindenhurstparks.org with your phone number and the reason for contacting us. Please note that responses may not be immediate. If you arrive at your rental site and find it in an unacceptable condition (e.g., trash, damage, graffiti), you must email us with photos before or within 15 minutes of your rental start time to avoid being held responsible for the condition and incurring additional fees. To minimize day-of concerns, renters are encouraged to visit the rental site in advance to review seating, decorations, food setup, electricity, water access, restrooms, and other facility details.

Parking: Designated parking spaces are available at each rental location. Motorized vehicles of any kind are prohibited on grass and paths.

Park Property Usage: If not exclusively rented, playgrounds, fields, turf, and courts may be utilized by the public during your rental time.

Payment Policy: Rental fees may be paid by cash, check, or all major credit cards. Checks must be made payable to Lindenhurst Park District, and full payment is required at the time of reservation to secure the rental. All renters are required to have a valid, unexpired credit card (not a debit card) on file, which will only be charged if additional fees apply. A \$25 fee will be charged for any returned checks or declined cards.

Pets: Pets are not permitted on park property.

Post Rental Inspection & Fees: Following your rental, the premises will be inspected. If the space is left in good condition—free of damage, excessive trash, or violations of the rental contract—the card on file will not be charged. However, if any damage, excessive mess, or contract violations are found, a minimum fee of \$100 will be charged to the credit card on file. Any additional costs beyond \$100 will be based on the actual expenses incurred by the Park District for repairs, replacements, or cleaning.

Renter Requirements: Renters must be at least 21 years of age and in attendance for the duration of the rental. Renter must declare on the contract all activities which will take place on Park District property. Renter will assume full responsibility for the rental and is solely responsible for the actions of any member of their group.

Restrooms: Restrooms may be utilized by the public during your rental. Due to continued vandalism, soap is no longer provided in shelter restrooms; bring your own hand soap. Portable restrooms will be removed after Labor Day.

Sales/Soliciting: Sales of any kind, including, but not limited to: soliciting donations, ticket sales, admission sales, merchandise sales, food/beverage sales, accepting orders, etc., are prohibited without an approved Special Use Permit. Special Use Permits require Executive Director and Board of Park Commissioners approval. Gambling in any form is prohibited.

Vendors: Entertainment providers, equipment rentals, and service providers (bands, generators, tents, canopies, caterers, etc.) hired from a rental company and/or personally owned must be listed for pre-approval and will require a Certificate of Insurance with a \$1,000,000.00 general liability coverage policy listing the Lindenhurst Park District as additionally insured. A copy must be provided to the Park District two weeks prior to the event.

The Lindenhurst Park District cannot guarantee exclusive privacy for any group. Your reservation secures only the designated facility, not the entire park or other park amenities.