

**LINDENHURST PARK DISTRICT
REGULAR PARK BOARD MEETING
LIPPERT COMMUNITY CENTER
October 15, 2024 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner-Late
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Jake Kohler	Director of Finance
	Kathy Kohler	Director of Marcom
	Dennis Carroll, Jr.	Director of Parks
Others Present:	Lauren Schulz	Recording Secretary

APPROVAL OF AGENDA: Commissioner Stout made a motion to approve the agenda as presented. Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of September 10, 2024
Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of September 10, 2024; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting.
Commissioner Stout presented the bill list for September 1 through September 30 in the total amount of \$297,320.91. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:	Solbrig	Aye
	McCabe	Aye
	Stout	Aye
	Smith	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS:

Business Department

Jake Kohler, Director of Finance and Personnel, reported revenue totaling \$773,489.85, expenses totaling \$303,153.26, and a surplus of \$470,336.59. Received tax payments from county and impact fees from Briargate for \$4736 and Heritage Park \$7732. Received additional sponsorships towards Haunted Trail totaling \$1445. 2025 medical, dental, and vision plans completed. New phone system coming, will hold training, with new flow chart.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported some issues with front sidewalks, gaps filled; to be completed soon. Forest View Park – borrowed trailer stage from Fox Lake; LPD is the new owner.

Recreation Department

Kate Kotloski, Director of Recreation, reported fall programming began Aug 5. Session 2 begins end of October. Fall 2023 to Fall 2024 comparison: in conversation to bring in programming brainstorming session due to low enrollment. Memberships and drop-ins, slight increase. Before/after school numbers are low. Preschool enrollment is down 22%. Rentals also show as slight decrease, may be due to Mallard Ridge being closed.

Safety and Risk Management

Kate Kotloski, Safety Coordinator, had nothing to report.

Incident/Accident Reports – None

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported Winter/Spring 2025 guide is close to being complete, with exciting special events coming. Registration scheduled to open Dec 2. Haunted Trail sponsorships are wrapping up, working on upcoming special events. Thank you to sponsorships: Honey Orthodontics, Orthodontics Specialists, Mayor of Lindenhurst, Two Men & A Truck, Jumping Jackpot/Fischer Paper. A huge thank you to Raymond Chevy, will be title sponsor for 2025, met and brainstormed some new ideas for 2025. Purchased letters from Letter of the Lawn (closed) that will be used for events, etc.

NEW BUSINESS:

A Resolution Designating Public Depository and Authorizing Withdrawal of Public Moneys with State Bank of the Lakes to change/update power of authority granted due to change in Park Board organization or personnel.

Director Kohler reported that the resolution that was filed last month had some errors and needs to be fixed and refiled. Done for village, not PD. Resolution needs to be passed to transfer public money. Signatures collected and will be refiled.

Commissioner Chapman made a motion to change/update power of authority granted due to change in Park Board organization or personnel; Commissioner McCabe seconded the motion.

ROLL CALL: Solbrig Aye
 McCabe Aye

Stout Aye
Smith Aye
Chapman Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

OLD BUSINESS: Update on Lewis Park Redevelopment OSLAD Project
Director Mohr reported Design Perspectives working with LPD, village, and RTM to get underground storm water in order. Meeting this week to review and approve plan, discuss the permit and formulate bid schedule after permit application.

OTHER BUSINESS: Commissioner Comments
Commissioner McCabe shared that her 13-year-old daughter was a soccer ref and had a positive first experience with parents, players, and coaches. Kudos to Dylan H.

DIRECTOR'S
REPORT: Update of various administrative activities; capitol and safety improvements, legal updates, finance, and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.
Director Mohr reported that LPD entered into an agreement with Mallard Ridge association when stairwell was removed. Renegotiation with AM Woodland, included to maintain property that LPD owns, mowing and trimming bushes. Price is annual, increase to \$1280 in 2025 with 2% increase each year after that. Sign-o-Rama will be updating signage on property with non-fading material. NRPA Conference was an overall great conference; returned with ideas to tackle programming trends. Staff is signed up for state conference, in Chicago in January. Board will be registered next week. Heading into budget season, preparing that for next few meetings, including budget drafts and tax levy.

CORRESPONDENCE: None

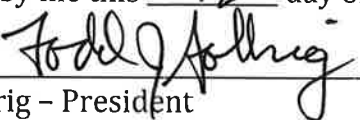
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 6:47PM; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 12TH day of November, 2024.



Todd Solbrig - President
Board of Park Commissioners