

**LINDENHURST PARK DISTRICT
REGULAR PARK BOARD MEETING
LIPPERT COMMUNITY CENTER
June 11, 2024 - 6:00PM**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:06 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President
 James Stout Treasurer
 Sean Smith Commissioner
 Sheri Chapman Commissioner

 Park District Staff: Dave Mohr, Jr. Executive Director
 Kate Kotloski Director of Recreation
 Kathy Kohler Director of Marcom
 Dennis Carrol Jr. Director of Parks & Facilities

 Others Present: Lauren Schulz Recording Secretary

APPROVAL OF AGENDA: Commissioner Stout made a motion to approve the agenda as presented. Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Public Hearing of the Board of Park Commissioners Minutes of May 14, 2024
Commissioner Chapman made a motion to approve the minutes of the Public Hearing of the Board of Park Commissioners of May 14, 2024; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

Regular Meeting of the Board of Park Commissioners Minutes of May 14, 2024.
Commissioner Stout made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of May 14, 2024; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting.
Commissioner Stout presented the bill list for May 1 through May 31 in the total amount of \$289,012.90. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported first tax payment received from county over \$83,000. New staff hired including two full time, Facility Operations Manager and Athletic Program Manager, and part time staff for summer.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported soccer season is over, will renovate soccer goal nets and fields. Meyer's Beach has been closed for high bacteria. Mallard Ridge project held up due to heavy rainfall; asphalt removed with plans to correct gravel base with drain tiles. John Janega Park getting ready for Cops & Bobbers event. Electrician out to look at path lights and flagpole lights, new lights ordered. Cleaned up trees from storm damage.

Recreation Department

Kate Kotloski, Director of Recreation, reported the winter/spring registration was down from 2023, with hopes to increase registration with new staff. Soccer season ended with over 300 kids participating from both fall/springs. T-ball registration is going well with an increase in program registration from previous year. Dylan, new Athletics Program Manager, will attend July meeting. Engle Junction had a successful graduation and picnic; registration is still open. Before/After School program finished with a 23% increase in revenue. Indoor/outdoor rentals are up 35% from last year, with splash pad rentals full. Camp Exploration is off to a great start with a successful staff training, with 76% return rate for staff, and still accommodating kids on the wait list. Cops & Bobbers event is this weekend. Active Adults trips successful with summer trips. Theatre camps are full, with some added sessions.

Safety and Risk Management

Kate Kotloski, Director of Recreation Safety Coordinator, Seth Norton from PDRMA will be here June 27. Risk Management review is underway. Staff are completing miscellaneous trainings.

Incident/Accident Reports – None to report.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported Live Music in the Parks has received almost \$9,000 in sponsorships. Summer guide is out, with several special events coming up for this summer with fliers, posters, and social media advertisements around the community. July 3 is Live Music in the Park Bark in the Park, with a dog parade/contest scheduled at Caboose Park. Capture the Moment soccer contest was successful, with over 25 submissions. Raymond Chevy is doing a raffle contest to win the VIP Deck & charcuterie board for the Judson Brown band on July 10. Social media reach is up to 6,125 viewers!

NEW BUSINESS: Discussion and motion to approve Change Order Request for Mallard Ridge Tennis and Basketball Courts.

Director Mohr reported the original contract for Mallard Ridge was \$167,000 with \$20,000 set aside in contingency as part of total. One change order for asphalt and soil reconstruction due to improper original construction and new standards, will be \$4200 out of contingency. First change order drainage system with 4 inches of CA7 totaling \$18,877 and second to undercut tennis and basketball courts and install 5 inches of CA6 totaling \$35,527, totaling \$54,404 – total project budget \$219,181-still includes contingency. If no other money is used in contingency, budget will drop \$15,000. Recommending approval of change orders.

Commissioner Stout made a motion to approve both Change Order Requests for Mallard Ridge Tennis and Basketball Courts.; Commissioner Solbrig seconded the motion.

ROLL CALL:

Solbrig	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

OLD BUSINESS: Update on Mallard Ridge Park tennis/pickle ball and basketball court improvements

Director Mohr reported an updated timeline with project completion date expected August 8.

Update on Lewis Park Redevelopment OSLAD Project

Director Mohr reported kickoff meeting on May 30. Advanced payment request was approved, awaiting payment. Awaiting playground redesign for pricing changes and potentially adding shade structures. Equipment budget is \$70,000. Signage at Lewis Park with Improvements Coming Fall 2025 will be installed. Permit meetings scheduled for this month; out to bid September 2024 and construction beginning October 2024 with anticipated construction ending Fall 2025.

OTHER BUSINESS: Commissioner Comment

Commissioner Smith rented Millennium Park with family and friends and received huge compliments on the park.

DIRECTOR'S
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance, and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported Fiscal Year 2024 is ongoing, on second wave of items due. FGMA, architectural group is coming to take photos of new construction this week. Federal overtime rules for EAP employees; LPD will conduct studies to gather information for moving forward. July 1, qualifying EAP employees will clock in to determine potential overtime hours to determine next steps. LPD is hiring HR Source on doing compensation benchmarking project; will become member of HR Source, more information to come in August. State budget was approved with more

OSLAD grants coming. Hiring staff development speaker/facilitator from Creating Community LLC; all day training in August for full time staff learning about diverse perspectives & values, art of communication, developing strong listeners and using The Working Genius program. Speaking with a solar energy company, Revenue Task Force, to potentially bring back the solar panel project at no cost, 25-year program. Will share more information upon receiving proposal. Linda is retiring in August, Director of Finance & HR position will be posted on July 13, with start date of August 5. Village of Antioch has approached LPD for a meeting for a potential partnership with the Antioch Parks and Recreation Department.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:18PM; Commissioner Smith seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 17TH day of July, 2024.



Todd Solbrig – President
Board of Park Commissioners