

**LINDENHURST PARK DISTRICT  
REGULAR PARK BOARD MEETING  
LIPPERT COMMUNITY CENTER  
April 9, 2024 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President  
Victoria McCabe Vice President  
Sean Smith Commissioner  
Sheri Chapman Commissioner

Park District Staff: Dave Mohr Jr. Executive Director  
Kate Kotloski Director of Recreation  
Kathy Kohler Director of Marcom  
Dennis Carrol Jr. Director of Parks & Facilities

Others Present: Lauren Schulz Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of March 12, 2024. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of March 12, 2024; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Director Mohr presented the bill list for March 1 through March 31 in the total amount of \$146,678.03. Commissioner Smith made a motion to approve the bills presented for this meeting; Commissioner Chapman seconded the motion.

ROLL CALL:  
Solbrig Aye  
McCabe Aye  
Smith Aye  
Chapman Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported two impact fees received. IMRF payment made.

Parks Department

Dennis Carroll Jr., Director of Parks and Facilities, reported he has been working with Joe from Camosy; waiting on permit for fencing. Waiting on paperwork from Superior Paving; waiting to schedule with hopes of demolition starting in April. Working on getting soccer fields ready for spring season.

Recreation Department

Kate Kotloski, Director of Recreation, reported a successful Spring Break Show with magician, 243 people attended. Egg Hunt was a success, big thanks to our sponsors. Doggy Hunt had 100 dogs' register. Summer camp enrollment currently has 68 kids; field trip dates getting close to full. Gym drop-ins and membership numbers show an increase. Outdoor rentals opened March 4, numbers increasing.

Safety and Risk Management

Kate Kotloski, Director of Recreation, reported PDRMA will do an onsite visit June 27 @ 9:30.

Incident/Accident Reports – None

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported a kick-off April Fool's joke with Squirrel Yoga to kick off marketing and community outreach. Village of Lindenhurst newsletter will share LPD spring and summer events. New logo introduced at Expo to get excited for summer. Summer guide will be live April 11, registration opens May 6 @ 9:00am. Sponsorship outreach, State Bank of Lakes for several upcoming events; Orthodontics Specialists new t-shirt sponsor. Community events-thanks to Joyce for taking photos at Egg Hunt. Social media numbers continue to grow with huge increase in followers.

NEW BUSINESS:

Discussion and motion to approve Special Use Permit for Bridge Lake County, Juneteenth Celebration on Saturday, June 22 with location TBD.

Director Mohr reported a group would like to use facility with vendors; code of conduct requires approval for rental. Working with group to determine location. Rain date June 29. Location TBD.

Commissioner McCabe made a motion to approve Special Use Permit for Bridge Lake County, Juneteenth Celebration on Saturday, June 22 with location TBD; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

Discussion and recommendation for Budget and Appropriation Ordinance No. 24-05-03 for Fiscal Year 2025.

Director Mohr reported ordinance available for public inspection for more than 30 days, will look to approve at May meeting. Based on current budget numbers. Levy was approved with recapture of funds.

OLD BUSINESS: Update on Mallard Ridge Park tennis/pickle ball and basketball court improvements.

Director Mohr reported demolition set for end of April, weather permitting. Dennis will provide update as specific dates are agreed upon. Plans for no rentals, but to have as much as park open during construction as safety allows.

Update on Lewis Park OSLAD Grant and Park Re-development.

Director Mohr reported update on grant process from ILDNR. CERP process review to be sure proper tests were completed upon application for grant. Hoping for approval by end of month. Waiting on this approval before moving forward.

OTHER BUSINESS: Commissioner Comment

Commissioner Chapman shared feedback from public that parents of young camp explorers would be interested in an onsite based option on field trip day during summer camp. Kate Kotloski asked that parents should reach out to her for any further concerns. Kids Night In was very fun and her kids had a blast.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance, and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported bond rating review letter shared to commissioners. Rating increase from A to A+, trending in the right direction. MSI software for finances is getting a major upgrade; has started to take place. Install set to take place 4/10. LPD in process of working with PDRMA to update numbers in new system for annual asset acreage value. WSRA Shining Stars event was cancelled due to lack of attendance, looking at some other options. Will have a Facebook Live event to celebrate and thank sponsors and donations. Website will go through accessibility audit; in the process, waiting for results to determine if any changes need to be made. Parks Day and Legislative Conference May 6 – May 8 in Springfield, IL.

General discussion of Final Draft for Proposed Year-End Estimates of Fiscal Year 2023-2024 and Proposed Fiscal Year 2024-2025 District-wide Budget.

Director Mohr reported commissioners have a copy of the final budget; 30-day inspection. Changes include: Under budget \$30K for expansion, will use toward debt service payment. Recapture funds for social security.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 6:50PM; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 14<sup>TH</sup> day of May, 2024.

  
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Todd Solbrig - President  
Board of Park Commissioners