

**LINDENHURST PARK DISTRICT
REGULAR PARK BOARD MEETING
LIPPERT COMMUNITY CENTER
March 12, 2024 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President
Victoria McCabe Vice President (6:15pm)
James Stout Treasurer
Sean Smith Commissioner
Sheri Chapman Commissioner

Park District Staff: Dave Mohr Jr. Executive Director
Kate Kotloski Director of Recreation
Kathy Kohler Director of Marcom
Dennis Carrol Jr. Director of Parks & Facilities

Others Present: Lauren Schulz Recording Secretary

APPROVAL OF AGENDA: Commissioner Stout made a motion to approve the agenda as presented. Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of February 13, 2024. Commissioner Stout made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of February 13, 2024; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

Regular Meeting of the Board of Park Commissioners Minutes of February 27, 2024. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of February 27, 2024; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for February 1 through February 29 in the total amount of \$119,171.09. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported impact fees from Briargate received totaling \$4,745.85. IMRF payment has been delayed due to the implementation of IMRF's new website and issues on IMRF's end; working on resolution.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported the elevator was serviced. Will meet with brick contractor on 3/15 for discussion of installing new brick sign at Oak Ridge Park. In the process of replacing LPD decals on vehicles.

Recreation Department

Kate Kotloski, Director of Recreation, reported winter/spring registration is on track. Father/daughter dance had a strong turnout. Community garage sale had 28 individual sellers; brought in many residents shopping. Mother/son castle ball tournament had a good turnout. Hoping to register more kids for spring soccer, promoting on social media. Engle Junction preschool registration is still open. Before/After school program is doing well, gained more kids. Summer camp registration has seen a huge increase; a well-developed summer camp plan with details in guide was a huge help. Membership, gym, and open gym numbers are slightly smaller due to warm weather. Summer guide will advertise active adult monthly lunches. Rentals have increased 602% from 2023. Kudos to entire team on preparing the facility for amazing birthday parties.

Safety and Risk Management

Kate Kotloski, Safety Coordinator, reported 2024 Risk Management Review kickoff is this week with PDRMA.

Incident/Accident Reports – None

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported a new slogan "Every Day is a Good Day at the LPD". Shared new t-shirts; promotes community pride and community. Stickers, retractable banner, and social media frames ordered for special events. Live Music in the Parks continues to gain sponsorships, totaling \$8650; continued sponsorships for future special events. Facebook is up to 6,000 followers!

NEW BUSINESS:

Discussion and motion to award Bid Package 2.75 Asphalt Paving/Removal/Pulverizing/Milling to Superior Paving Inc., Fox Lake, IL 60020 for Mallard Ridge Park.

Joe Makovsky from Camosy presented the following: Tennis court will be completely removed, and new asphalt laid, with fencing and access from parking lot. Court will

have new lines, poles, and net for two tennis and pickle ball courts. Total bid \$38,650.

Concrete blocks removed from existing parking lot, plans to cut trees for construction vehicles ability to get to project. Will repair landscaping at conclusion of project. Basketball court access. Contingency includes possible subsoil inspection to make sure there are no soft spots. One corner may be low and need to be graded. Footprint will remain. Submitted to Village of Lindenhurst for permits. Project will be fenced and barricaded for safety. Preliminary schedule and kickoff meeting to come.

Commissioner McCabe made a motion to award Bid Package 2.75 Asphalt Paving/Removal/Pulverizing/Milling to Superior Paving Inc., Fox Lake, IL 60020 for Mallard Ridge Park.; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to award Bid Package 2.79 Tennis/Pickleball Court Surfacing to Superior Paving Inc., Fox Lake, IL 60020 for Mallard Ridge Park.

Joe Makovsky with Camosy reported bid total \$17,500 using color guard system with an alternate bid of \$7,200.

Commissioner Stout made a motion to award Bid Package 2.79 Tennis/Pickleball Court Surfacing to Superior Paving Inc., Fox Lake, IL 60020 for Mallard Ridge Park; Commissioner McCabe seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0

Discussion and motion to award Bid Package 2.82 Fencing and Gates to Peerless Fence Group, West Chicago, IL 60185 for Mallard Ridge Park.

Joe Makovsky from Camosy reported bid total equaling \$43,048.

Commissioner Chapman made a motion to award Bid Package 2.82 Fencing and Gates to Peerless Fence Group, West Chicago, IL 60185 for Mallard Ridge Park; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0

Discussion and motion to amend and approve Guaranteed Maximum Price contract with Camosy Inc., Zion, IL 60099 for Mallard Ridge Park.

Joe Makovsky from Camosy and Director Mohr reported GMP amendment to include addition of basketball court.

Commissioner Smith made a motion to amend and approve Guaranteed Maximum Price contract with Camosy Inc., Zion, IL 60099 for Mallard Ridge Park;
Commissioner McCabe seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0

OLD BUSINESS: Update on Mallard Ridge Park tennis/pickleball and basketball court improvements
Director Mohr reported details covered in new business.

OTHER BUSINESS: Commissioner Comment
None

DIRECTOR'S
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance, and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported plans to upgrade and switch IP phone system, more to come in April. WSRA Shining Stars Celebration, Friday April 19 6:00-8:30. Accepting items to donate/auction for fundraising. Plans to attend legislative conference May 6 – May 8 @ Springfield. Bond rating review call, went well, report created and sent to committee, trending in right direction.

Presentation and general discussion of Second Draft for Proposed Year-End Estimates of Fiscal Year 2023-2024 and Proposed Fiscal Year 2024-2025 District-wide Budget.

Director Mohr reported the second draft of the budget with updates including: estimated year ends have changes and few proposed items – update of signage at Oak Ridge, recreation department revenue and expenses updated for part time staff and contractual groups. Final draft will be presented at April meeting.

CORRESPONDENCE: Lions Club Pancake Breakfast 3/24, Lake Villa VFW. LV Egg Hunt 3/23 @ 11:00am.

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:09PM; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 9TH day of April, 2024.



Todd Solbrig - President
Board of Park Commissioners

