

**LINDENHURST PARK DISTRICT
REGULAR PARK BOARD MEETING
LIPPERT COMMUNITY CENTER
February 13, 2024 – 6:00PM**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kate Kotloski	Director of Recreation
	Kathy Kohler	Director of Marcomm
	Dennis Carrol Jr.	Director of Parks & Facilities
Others Present:	Lauren Schulz	Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented. Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of January 9, 2024. Commissioner McCabe made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of January 9, 2024; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for January 1 through January 31 in the total amount of \$143,642.13. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, had nothing to report.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported the second cold storage container was received. Main storage at Oak Ridge is now open and planning to use as workshop area. Mallard Ridge project will start collecting bid next week, bid opening is February 22. Replaced some playground pieces for safety.

Recreation Department

Kate Kotloski, Director of Recreation, reported programming is going well. The Daddy/Daughter Dance had a huge turnout, 91 attendees. Summer camp guide is live; registration opens March 4 at 9:00AM; able to add sessions to wish list. Rentals are going well, using many of the new rooms!

Safety and Risk Management

Kate Kotloski, Director of Recreation Safety Coordinator reported that PATH wellness initiative is underway, and staff received incentives. 2024 risk management review process is underway.

Incident/Accident Reports – None

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported she met with Raymond Chevy community outreach rep to collaborate marketing strategies as a title sponsor. All fliers that Raymond sponsors will have a banner advertising and thanking Raymond. Thank you for providing flowers for kids at Daddy/Daughter event and will hand out candy bags for Mother/Son superhero event. Dale is winner of Fitness Challenge, and all participants will receive a LPD sweatshirt to promote walking track. LPD has 50 new followers on FB. Live Music in the Parks planning is underway, with a new logo for shirts! February 29 at 10:30AM at Raymond Chevy is the check presentation, with a press release coming soon! New summer camp shirts coming soon!

NEW BUSINESS:

Discussion and recommendation for approval of Proposed Regular Meeting Ordinance No. 24-02-01 for Fiscal Year 2024-2025.

Director Mohr reported regular board meetings will continue the second Tuesday of each month, except for October, which will be the third Tuesday of the month at 6:00PM.

Commissioner Chapman made a motion for approval of Proposed Regular Meeting Ordinance No. 24-02-01 for Fiscal Year 2024-2025; Commissioner Stout seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye

Smith Aye
Chapman Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and recommendation for approval of Proposed Meeting Ordinance No. 24-02-02 for Local Government Efficiency Committee 2024.

Director Mohr reported local government efficiency committee meetings will be held June 11, July 9, August 13 at 7:00PM, after regular board meetings.

Commissioner McCabe made a motion for approval of Proposed Meeting Ordinance No. 24-02-02 for Local Government Efficiency Committee 2024; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig Aye
McCabe Aye
Stout Aye
Smith Aye
Chapman Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0

OLD BUSINESS:

Update on Mallard Ridge Park improvements

Director Mohr reported that budget for this project has changed from May 2023 to February 2024. Changes include fence work, which is now included, water issue prevention, athletic equipment including 4 posts and nets. Basketball court price increased as well. Contingency costs are close to 10% of project.

Update on OSLAD Grant application status for Lewis Park improvements.

Director Mohr reported the LPD did receive the OSLAD Grant to make improvements at Lewis Park.

OTHER BUSINESS:

Commissioner Comment

None

DIRECTOR'S
REPORT:

Update of various administrative activities: capitol and safety improvements, legal updates, finance, and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported the Village of Lindenhurst project to fix storm water, roads, sidewalks, etc. will affect Linden's Landing property. The village is currently marking areas, project will go out to bid after 45 days, announcement in June, will start in June or July. Rentals at Linden's Landing and Mallard's Ridge will not be available during construction this summer. Awaiting timeline from construction group. Staff received legal counsel suggestions on how to interact with any First Amendment Audit citizens that may visit the LPD. LPD ordered signage for office space that states it is a non-public space. Upgrading financial software, in March, will have soft launch in April and use in May. Wall fixed between meeting rooms,

cables were tightened up, received extra keys. LPD making the official final payment, \$30K under budget.

Presentation and general discussion of First Draft for Proposed Year-End Estimates of Fiscal Year 2023-2024 and Proposed Fiscal Year 2024-2025 District-wide Budget.
Director Mohr reported board received first draft of budget, updates of 1/31/24.
Budget meeting to be held 2/27 at 6:00PM.

CORRESPONDENCE: WSRA Shining Stars benefit is April 19.


ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:06PM; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 12TH day of MARCH, 2024.



Todd Solbrig - President
Board of Park Commissioners