

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LIPPERT COMMUNITY CENTER**

**December 12, 2023 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by Commissioner Chapman at 6:00 PM.

PLEDGE OF ALLEGIANCE: Commissioner Chapman led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: James Stout Treasurer  
Sean Smith Commissioner  
Sheri Chapman Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director

Others Present: Lauren Schulz Recording Secretary  
Kate Kotloski Director of Recreation  
Dennis Carroll Jr. Director of Parks & Facilities  
Kathy Kohler Director of Marcomm

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented; Commissioner Stout seconded the motion. Commissioner Chapman declared the motion unanimously carried on a voice vote 3-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of November 14, 2023.  
Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of November 14, 2023; Commissioner Stout seconded the motion. Commissioner Chapman declared the motion unanimously carried on a voice vote 3-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting.  
Commissioner Stout presented the bill list for November 1 through November 30 in the total amount of \$610,289.54. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

Stout	Aye
Smith	Aye
Chapman	Aye

Commissioner Chapman declared the motion unanimously carried on a roll call vote 3-0.

Approve Ordinance No. 23-12-05 of the Park District 2023 Tax Levy; ordinance and associated Truth in Taxation Resolution based on Park Board discussion at the 11/14/23 Regular Meeting of the Board of Park Commissioners.

Director Mohr presented the revised edition of the ordinance.

Commissioner Smith made a motion to approve Ordinance No. 23-12-05 of the Park District 2023 Tax Levy; ordinance and associated Truth in Taxation Resolution based on Park Board discussion at the 11/14/23 Regular Meeting of the Board of Park Commissioners; Commissioner Stout seconded the motion.

ROLL CALL:

Stout	Aye
Smith	Aye
Chapman	Aye

Commissioner Chapman declared the motion unanimously carried on a roll call vote 3-0.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported that LPD received tax payments in the amount of \$84,000 from county, and two impact fees from Briargate.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported the tree lighting event was successful, but some fuses need to be fixed. Two storage containers were received, but returned for issues, waiting on new. Playground inspections completed. Soday Services completed the demolition of the retaining wall at Mallard Ridge. Camosy will have documents ready for LPD to review for Mallard Ridge project and bids will go out in January.

Recreation Department

Kate Kotloski, Director of Recreation, reported that there will be a Taylor Swift pop-up party on Dec 30. Preschool held Thanksgiving celebrations. Preschool updates: Registration opens Jan 2 for returning families, Jan 15 for residents, and Jan 22 for non-residents. Open house week of Jan 17. With onsite reg. for 24-25SY. B/A school program, numbers are slightly down, but families are calling for attendance. Site director, Sheri, at Caboose, planning activities and themes. Ms. D at LPD is a great addition. Memberships and drop-in registrations are as expected, increase from Oct. rentals are doing well, with positive feedback. Active Adults participation is going well.

Safety and Risk Management

Katie Kotloski, Director of Recreation Safety Coordinator had nothing to report.

Incident/Accident Reports – Three employee injuries.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported the LPD holiday party was a lot of fun and successful. The winter/spring program guide was just released; registration is underway. Focus will be promoting upcoming events: preschool registration and open house, spring soccer, pickle ball tournament, Daddy/Daughter Dance, and Crush Your Goals – A Walking Challenge, complete with poster, flier, and tracking calendar. Highlight of the Month, Grinch Day. Reel received 3000 views. LPD Facebook at plus 6K.

NEW BUSINESS: None

OLD BUSINESS: None

OTHER BUSINESS: Commissioner Comment

Commissioner Chapman shared that all holiday events this season have been amazing and fun.

Commissioner Stout shared that the Linden Plaza is having an open house this weekend with an appearance from Santa.

DIRECTOR'S  
REPORT:

Update of various administrative activities: capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported that a roof inspection was completed on Dec. 8, and LPD will have a small area of the new roof fixed, as it is not covered under warranty with Waukegan Roofing. Waiting to hear from OSLAD Grant, projected date 12/15. Due to Heritage Park subdivision completing the townhouse project with approx. 100 units, 19 buildings, LPD will be receiving additional impact fees based on the original contract, this will be reflected in next year's budget.

CORRESPONDENCE: None


ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 6:44; Commissioner Stout seconded the motion. Commissioner Chapman declared the meeting adjourned on a unanimous voice vote 3-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 13<sup>th</sup> day of February, 2023.

  
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Todd Solbrig - President  
Board of Park Commissioners

