

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
COMMUNITY CENTER**

November 14, 2023 – 6:00 p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President
Victoria McCabe Vice President
James Stout Treasurer
Sean Smith Commissioner
Sheri Chapman Commissioner

Park District Staff: David Mohr Jr. Executive Director

Others Present: Lauren Schulz Recording Secretary
Dennis Carroll Jr. Director of Parks & Facilities
Kathy Kohler Director of Marcom
David Milostan Athletic Program Manager

APPROVAL OF AGENDA: Commissioner McCabe made a motion to approve the agenda as presented; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of October 17, 2023. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of October 17, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for October 1 through October 31 in the total amount of \$182,104.61. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS: Director Mohr presented Business, Recreation and Safety.

Business Department

Linda Marturano, Business Manager, reported that tax payments and 4 impact fees from Briargate were received. LPD hired 5 new employees, 4 before/after school people and 1 fitness instructor. IMRF is making changes, so LPD held off Sept payment and the budget reflect a higher payment for Oct. Moving Haunted Trail indoors resulted in not as much revenue as expected.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported that Mallard Ridge retaining wall is complete. Holiday lights are underway. Update Mallard Ridge tennis/basketball court renovation project – timeline is expected by end of week. Bid packet will be ready to out by end of year, spring start up with demo and renovation.

Recreation Department

Kate Kotloski, Director of Recreation, reported that some registration is lower. Active adult increase in programming – create your own charcuterie was a big hit. Engle Junction preschool butter braid fundraiser was a huge success, 360 sold, raised \$2500 for preschool program. Celebrating Halloween – staff dressed up. B/A school program – new site director at CC location. Rentals remain strong.

Presentation: Athletic Program Manager:

David Milostan reported on in house leagues. Soccer shows higher registration in fall than spring, but number continues to grow. T-ball shows an increase for summer league. Co-ed youth basketball leagues begin in Dec. Adult pickle ball showed an increase in teams, with plans for spring tournament. Gross revenue is up 6% from 2022. Some challenges for leagues are attracting coaches and referees. Todd Solbrig -are you getting any request for leagues? Yes, volleyball. Looking at adult night with lawn games.

Safety and Risk Management

Katie Kotloski, Director of Recreation Safety Coordinator, reported open enrollment for eligible employees started 11/13.

Incident/Accident Reports – None to report.

Marketing Department

Kathy Kohler, Director of Marcom, reported there were over 1,000 views on social media for the Halloween reel with preschool. Update on Sponsorships – Thanks to Orthodontic Specialists of Lake County – already committed to Family Fun Day, Cops & Bobbers, Holiday Trolley, summer camp t-shirts, 2-8 grade basketball t-shirts, and Honey Orthodontics who already committed to egg hunt & dog egg hunt. A huge thanks to Raymond Chevy, who have agreed to be the Title Sponsor for 2024. Community partners will receive \$5,000 of that and Raymond will continue to attend events and make other contributions.

NEW BUSINESS: None

OLD BUSINESS: Update on Community Center Expansion: FGM Architects and Midwest Mechanical and Happ Builders.

Director Mohr reported Midwest Mechanical working on final invoice to complete project. Roof inspection showed pieces were not installed correctly, and should be fixed under contract. Additional \$16,000 credit received for being under budget.

OTHER BUSINESS: Commissioner Comment

Commissioner Chapman's kids attended Kids Nights In and had an amazing time. Commissioner Stout shared information for upcoming holiday parades. 11/25 @ Lake Villa and 12/2 LPD Tree Lighting 4pm-6pm. Event held indoors, free to community.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported that he and President Solbrig completed virtual legal symposium, reviewed state and federal employment laws, levy rules, and retention records. Information will be available at state conference if any board members want to attend. Community service award has been ordered, sent calendar invite to present February 26.

Discussion of determination of amount to be levied – 2023 Tax levy and required Truth in Taxation Law Resolution to be approved on December 12, 2023.

Director Mohr reported that truth in taxation law requires LPD to hold a special public hearing if there is an increase over 5%. Lake county property taxes will increase. Special recreation fund will ask to levy the full 4% as part of WSRA agreement.

Attended WSRA special recreation board meeting; Save the Date for 3/8/24 6:00-8:30, Shining Start Fundraiser at Warren Township Center for silent auction and appetizers. WSRA had a successful trunk or treat, raised over \$5000. Starting discussion in regards to a special needs preschool program.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 6:55; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 19TH day of December, 2023.

Todd Solbrig
Todd Solbrig - President
Board of Park Commissioners