

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
COMMUNITY CENTER**

October 17, 2023 – 6:00 p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr Jr.	Executive Director
Others Present:	Lauren Schulz	Recording Secretary
	Kate Kotloski	Director of Recreation
	Dennis Carroll Jr.	Director of Parks & Facilities

APPROVAL OF AGENDA: Commissioner Chapman made a motion to approve the agenda as presented; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of September 12, 2023.
Commissioner McCabe made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of September 12, 2023; Commissioner Stout seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: John Fillippo 2208 Lake Shore Dr. – Posed question to board: Would it be advantageous to have gym open on days when schools are closed (such as past Columbus Day)? Would kids be coming? Please take under consideration.

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting.
Commissioner Stout presented the bill list for September 1 through September 30 in the total amount of \$125,877.19. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner McCabe seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye

Smith Aye
Chapman Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve Statement of Receipts and Disbursements for F.Y. end April 30, 2023.

Director Mohr explained that this is required annually, after the audit is approved. Legal services were lower than expected. FGM and Gametime receipts reflect expansion of community center and Elmwood Tot Lot. WSRA is new and will continue to remain on report.

Commissioner Stout made a motion to approve Statement of Receipts and Disbursements for F.Y. end April 30, 2023.; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig Aye
McCabe Aye
Stout Aye
Smith Aye
Chapman Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS: Director Mohr presented Business and Marketing reports.

Business Department

Linda Marturano, Business Manager, reported tax payments received from Lake County totaling near \$591,000; received two impact fees from Briargate.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported properties and playgrounds are safe. Mallard Ridge retaining wall built with railroad timbers is buckling and severely leaning; will meet with contractor to remedy the situation. Suggested to knock out timbers, bring in dirt, and have a gradual incline with grass. Currently roped off for safety. Meeting with plumber to winterize facilities, will do Mallard Ridge after soccer ends. Trees have been trimmed at Oak Ridge Park near splash pad area.

Recreation Department

Kate Kotloski, Director of Recreation, reported that fall registration shows a decrease from last year overall. Slight increase for active adult programs, with new opportunities for adults. Preschool closed annual Butter Braid fundraiser; enrollment shows an increase from last year. Memberships/drop-ins show an increase. Rentals show a huge increase due to new rooms being available. Final Live Music in the Parks was Sept 20; sold 80 shirts over the summer at concerts.

Allison Tibor was present to discuss Haunted Trail. Due to weather, event was moved to indoor facility and the team had two days to shift event. Estimated 700-800 people, more than 40 kids per costume contest. Attendees enjoyed a magician, balloon twister, Jason the Juggler, kids games, two face painters. Band needed to be cancelled. Used Square to process electronic payments this year. 86 customers used electronic option. Thank you to all the vendors and participants and volunteers. Thank you to commissioners Sheri & Victoria for providing lunch on Saturday. Provided a shuttle from LPD to Waterford Commons, residents were very thankful. Thank you to Waterford Commons and Christian Fellowship Church for allowing use of the parking lots.

Safety and Risk Management

Katie Kotloski, Director of Recreation Safety Coordinator, reported working on creating a schedule of trainings including; new employee orientation, annual compliance, and building attendant training.

Incident/Accident Reports – None to report.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported winter/spring program guide, working on getting content submitted by 10/24. Total sponsorship \$5300 for Haunted Trails. Live Music in the Parks has been a cost effective partnership with community and sponsorships to continue these events. FB Stats- Oct 1 – 7, posts reached over 10,000 people. FB followers 5,700.

NEW BUSINESS: Discussion regarding meeting schedule options for Committee on Local Government Efficiency pursuant to 50 ILCS 70/1 et. seq.

Director Mohr reported wanting to get a meeting scheduled for this committee. Suggestion is to hold meeting after regularly scheduled board meetings in June, July, and August @ 7PM in 2024.

OLD BUSINESS: Update on Community Center Expansion; FGM Architects and Midwest Mechanical and Happ Builders.

Director Mohr reported LPD is scheduling an onsite meeting with contractors to close out project. 95% is paid. One change regarding new construction; dance studio – parents have provided feedback that they cannot see through frosted glass. Next Tues 10/24, middle section of frosted being removed and putting in one-way mirror. Will continue to look at options, based on participant feedback.

Update on Mallard Ridge Park improvements to include new tennis, pickleball and basketball courts.

Dennis Carroll Jr. reported he is in contact with Camosy Construction manager every week. LPD is gathering documents. Due to high needs of company, there are several projects on the books and LPD has a projected push back to spring 2024. Looking for update next month.

Update on OSLAD Grant application process for Lewis Park.

Director Mohr reported that LPD received an email from state regarding budgets. LPD was done correctly. Submitted for \$450K, announcements by Dec. 15.

OTHER BUSINESS: Commissioner Comment

Sheri Chapman -Thank you for an amazing Haunted Trail. It was fantastic. Thank you to Director Mohr and Manager Friedl for helping host an awesome birthday party.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental, etc.

Director Mohr reported he is currently working on 2024 contract for IP phone system. PDRMA update; annually review health insurance and LPD received \$2184 back for members, Lead Electric was onsite and able to correct/repair any electric issues. There are leaks in the roof; semi-annual inspection was out 10/17, waiting to hear back with quote to fix the issues. Storage container lease was cancelled with Lakeshore Recycling; purchasing new containers and creating an outdoor area. LPD has plans to purchase a scissor lift. Financials - cash balance as of Sept 30 is better month to month position, kudos to board for policies in place. New interest rates with Old National Bank have shown a positive impact. Attended Village of Lindenhurst focus group; rep from Linden Plaza asked for any feedback or interested parties. President Solberg and Director Mohr will attend a virtual legal symposium on Nov 2. Director Mohr and Dennis Carroll Jr. feel strongly that the Community Service Award should be presented to the Village of Lindenhurst Public Works Dept. They have been a tremendous help to the LPD; they support and attend events. Plan to attend Village Board meeting to present.

CORRESPONDENCE: None

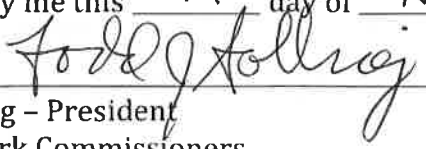
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:19; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 14th day of November, 2023.



Todd Solbrig - President
Board of Park Commissioners