

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**July 11, 2023 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present:      Todd Solbrig                      President  
   Victoria McCabe                  Vice President  
   James Stout                      Treasurer  
   Sean Smith                      Commissioner  
   Sheri Chapman                 Commissioner

Park District Staff:                  Dave Mohr, Jr.                      Executive Director  
   Katie Kozuch                      Recreation Program Manager

Others Present:                      John Filippo                      Lindenhurst Resident

APPROVAL OF AGENDA: Commissioner McCabe made a motion to approve the amended agenda as presented; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of June 13, 2023. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of June 13, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for June 1 through June 30 in the total amount of \$244,329.29. Commissioner Smith made a motion to approve the bills and payroll presented for this meeting; Commissioner McCabe seconded the motion.

ROLL CALL:

Chapman	Aye
McCabe	Aye
Smith	Aye
Solbrig	Aye
Stout	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS: Director Mohr presented all reports on behalf of staff.

Business Department

Linda Marturano, Business Manager, reported that tax payments were received and we received one impact fee from Briargate, hired one new fulltime employee.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported time was dedicated to the hockey rink filling cracks with asphalt to patch rink. Potholes at Millennium were also filled and fixed. Continue to replace boards on the boardwalk at John Janega.

Recreation Department

Kate Kotloski, Director of Recreation, reported enrollment good for general recreation. Seeing increase registration for in-house t-ball league, pickle ball, active adult trips, and youth athletics. Have only about 120 participants registered for our in-house soccer Fall/Spring soccer league. Receiving calls or emails about availability for upcoming preschool school year and before and after school program. Have been able to accommodate field trip waitlist for Camp Exploration each week. Gym memberships decrease by a little due to the nicer weather. Have seen an increase in rental and birthday parties from last year due to the new fee structure. Working on rescheduling missed concerts for Live Music in the Parks due to weather or air quality concerns. Our first annual Cops and Bobbers fishing event was a huge success. Great collaboration between all those involved; Lindenhurst Police Department, Lake Villa Fire Protection District, Lake Villa Library, Lake Villa Police Department, Lindenhurst Queens, State Bank of the Lakes, Illinois Department of Conservation, and Triangle Bait and Tackle.

Safety and Risk Management

Kate Kotloski, Safety Coordinator, reported one incident had occurred during the month of June during Camp Exploration.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported, preparing upcoming fall guide. First draft will be ready by July 14. Storytime in the Park was cancelled due to an air quality alert, but has been reschedule for July 12. Raymond Chevy Kia (\$2,500; band) as main sponsor for Haunted Trail with additional sponsors; Old National Bank (\$500) and Ilene Purdue (\$300; apple cider). "Thank you" poster created for Orthodontic Specialist (\$1,000) for sponsorship of camp t-shirts. New sponsorships for the Christmas Trolley include; Sweet Water Homes (Hot Cocoa Bar) and Orthodontic Specialist (\$500). Received Live Music in the Park air freshener giveaways (250). Continue promotion of Camp Exploration, Special Events, Live Music in the Parks via Facebook, Instagram and Park District website.

NEW BUSINESS: Discussion and motion to approve Ordinance 23-07-04 an OSLAD Grant Program Resolution of Authorization for Lewis Park Improvements

Director Mohr reported that the Park District will potentially add a green initiative, or a bike stop repair station to OSLAD Grant. Letters of support have already been collected and currently in the process of completing grant. Will hold a public input meeting on August 8<sup>th</sup> or 10<sup>th</sup>. Commissioner McCabe made a motion to approve Ordinance 23-07-04 an OSLAD Grant Program Resolution of Authorization for Lewis Park Improvements; Commissioner Smith seconded the motion.

ROLL CALL:

Chapman	Aye
McCabe	Aye
Smith	Aye
Solbrig	Aye
Stout	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

OLD BUSINESS: Update on Community Center Expansion; FGM Architects, and Midwest Mechanical, and Happ Builders, etc.

Director Mohr reported that the new AC units were not working and spoke with Midwest Mechanical about concerns. At this time, we will no longer be working with Roberts HVAC, the subcontractor that installed the new RTU's. The park district longtime contractor, O'Hare Mechanical will take over the new units. New studio floor arrived today, will need to be acclimated for the remainder of the week and installation is planned to being the week of July 17.

Update on Community Center, Engle Memorial Park, and Mallard Ridge Park ComEd Grants

Director Mohr reported that all ComEd lighting upgrades have been completed (7/7) throughout the Community Center building and parks. The gymnasium lights are now on motion sensors.

OTHER  
BUSINESS:

Commissioner Comment

Commissioner McCabe shared that Linden's Landing Beach/Park says it is temporarily closed on Google.

DIRECTOR'S  
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that he is the process of reviewing the local government efficiency report along with looking to establish future required public meeting dates. Received a notice that MSI financial software needed to be upgraded and was able to negotiate favorable terms for the district. The audit is almost complete, need to submit addition paperwork for expansion loan. There will be an audit presentation at our September 12 regular meeting. Director Mohr stated that he is helping the Village of Lindenhurst plan the golf outing on September 8 and some park district staff will be at the event to help.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 6:57pm; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Katie Kozuch  
Recreation Program Manager

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 8<sup>th</sup> day of August, 2023.

  
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Todd Solbrig - President  
Board of Park Commissioners