

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**June 13, 2023 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President  
Victoria McCabe Vice President  
James Stout Treasurer  
Sean Smith Commissioner  
Sheri Chapman Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director

Others Present: Lauren Schulz Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the amended agenda as presented; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Public Hearing of the Board of Park Commissioners Minutes of May 9, 2023.  
Commissioner Smith made a motion to approve the minutes of the Public Hearing of the Board of Park Commissioners of May 9, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

Regular Meeting of the Board of Park Commissioners Minutes of May 9, 2023.  
Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of May 9, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting.  
Commissioner Stout presented the bill list for May 1 through May 31 in the total amount of \$230,767.48. Commissioner McCabe made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:  
Solbrig Aye  
McCabe Aye

Stout           Aye  
Smith           Aye  
Chapman       Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS: Business Department

Linda Marturano, Business Manager, reported tax payments from Lake County are coming in. Number of new employees hired, mostly camp staff. Two impact fees received from Briargate.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported Tot Lot turf restoration has been completed. Stairs removed from Mallard Ridge. New backstop up at Millennium Park. Splash pad is up and running; minor issues including circuit board wearing out; ordering new panel to be prepared. Playground inspections completed; new railings installed. Lighting at Mallard Ridge and band shell through ComEd grant completed.

Recreation Department

Kate Kotloski, Director of Recreation, winter/spring registration showed a 28% increase from 2022. Successful preschool graduation and picnic, thanks to Forest Orthodontics for ice cream truck. Preschool registration continues to grow. Before/After School program was a strong year and saw a lot of success with Caboose Park opening. Live Music in the Park had a great first night, excited for upcoming shows. Summer camps are going very well; field trip days are very popular. New staff are fantastic. Hired new Recreation Program Manager; welcome to Allison Tibor.

Safety and Risk Management

Katie Kotloski, Director of Recreation, reported camp training with WSRA available to help out with training. Successful open house for camp families.

Incident/Accident Reports - None to report

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported strong and successful presence on social media. Promotional items are a huge success. Thank you to Joyce for taking photographs at events. Special events coming up: Unplug Event, Story Time in the Parks, Kid's Concerts, Movies in the Park, & Cops & Bobbers. Thank you to all sponsors!

NEW BUSINESS: Discussion and motion to pursue contract with construction management company to bid and oversee capital improvements at Mallard Ridge Park.

Director Mohr reported basketball and tennis courts needing updates at Mallard Park. Camosy and Gewalt Hamilton gave proposals to manage the project which includes removal of existing, completing mill work onsite, adding new stone and courts. Installation of new fence not included (have separate quote). Director Mohr asking for approval to pursue one of these proposals for bid and complete work this calendar year.

Commissioner McCabe made a motion to pursue contract with Camosy Construction to bid and oversee these capital improvements at Mallard Ridge Park.; Commissioner Stout seconded the motion.

President Solbrig declared the motion unanimously carried on a voice vote 5-0.

OLD BUSINESS: Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc

Director Mohr reported that units were installed without dehumidification and are being monitored for efficiency. Hardwood floors are backordered for studio. Floors will be delivered in July, will know exact date soon. Working on locks for doors, signage being made and installed soon, window treatments on order and will be installed. Fox Valley was out to do testing with fire system, two strobes failed and will be installed soon. Anticipated completion date will be set at meeting next week.

Update on Community Center, Engle Memorial Park and Mallard Ridge Park ComEd Grants

Director Mohr reported that ComEd grant lighting work is almost complete at parks and community center.

OTHER BUSINESS: Commissioner Comment  
None

DIRECTOR'S  
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that House Bill 2277 is on the governor's desk to be signed. OSLAD grant was approved and will be open in July for applicants; LPD will be reapplying. In process of annual audit; field work and actual audit week of June 19. LPD will begin process of creating a vendor agreement for events.

CORRESPONDENCE: None

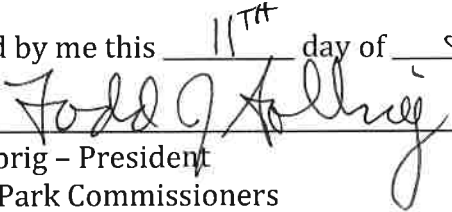
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 6:53; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 11<sup>th</sup> day of July, 2023.

  
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Todd Solbrig - President  
Board of Park Commissioners

