

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**May 9, 2023 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:01 PM.

**PLEDGE OF ALLEGIANCE:** President Solbrig led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kate Kotloski	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary

**APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the amended agenda as presented; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of April 11, 2023. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of April 11, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**PUBLIC PARTICIPATION:** Joe with Midwest Mechanical. Provided update on Community Center expansion. The interior work is mostly done, waiting on HVAC. Ballet room is 75% done, waiting on HVAC, floors, mirrors, bars, millwork, etc. Rooftop units were pushed back to July-August. Working to come up with alternate solution, stock units from Carrier with separate dehumidification units. There will be an added cost to come. There will be change orders to HVAC, rerouting duct work, and asphalt work. Goal is to be complete with office space and multipurpose space by June 2, with outdoor work being complete in the next 2 weeks.

CONFIRM CANVASS  
OF VOTES BY THE  
LAKE COUNTY  
CLERK'S OFFICE  
FROM THE  
APRIL 4, 2023  
CONSOLIDATED  
ELECTION:

Proclamation of Winners

James Stout, Sean Smith, Sheri Chapman

OATH OF OFFICE:  
ELECTION OF (3)  
BOARD OF PARK  
COMMISSIONERS:

One (1) Full Six (6) Year Term James H. Stout  
One (1) Full Six (6) Year Term Sean Smith  
One (1) Unexpired Four (4) Year Term Sheri Chapman

ORGANIZATION  
OF THE PARK  
BOARD:

Elect Park Board Officers

President - 1 Year  
Vice President – 1 Year  
Treasurer – 1 Year

Commissioner Smith made a motion to elect Todd Solbrig for President; Commissioner McCabe seconded the motion. Commissioner Chapman made a motion to elect Victoria McCabe for Vice President; Commissioner Smith seconded the motion. Commissioner McCabe made a motion to elect James Stout for Treasurer; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

TREASURER'S  
REPORT:

Motion to approve Proposed Fiscal Year 2023-24 District-wide Budget and associated Fiscal Year 2024 Budget and Appropriation Ordinance 23-05-02

Commissioner Stout made a motion to approve Proposed Fiscal Year 2023-24 District-wide Budget and associated Fiscal Year 2024 Budget and Appropriation Ordinance 23-05-02; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve bills presented for this meeting.

Commissioner Stout presented the bill list for April 1 through April 30 in the total amount of \$151,189.53. Commissioner Smith made a motion to approve the bills presented for this meeting; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported hire of two new employees.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported new full time park operations manager, Jay Higgins, has started. Two summer employees have been hired. Elmwood Tot Lot turf restoration is completed, waiting on growth. Work on stairwell in Mallard Ridge will begin this week. Received approval from PDRMA for new backstop at Millennium Park; will order material and install soon. Splash pad de-winterized, no issues, opens end of May. Met with Camosy Construction. to discuss capital improvements at Mallard Ridge. Playground inspections done for April; Sedgewood Park transition handles are worn down, looking into options. Process of switching lights via ComEd grant is going well.

Recreation Department

Kate Kotloski, Director of Recreation, reported enrollment was up for general recreation due to one-night events, summer nights not looking as strong. Programming has an overall increase. Preschool ends May 17; graduation and family picnic will be held at Millennium Park. Before/After School program is up from last year; provided care for eLearning days. Membership and drop-ins for gym and track, down a bit due to nicer weather. Rentals & parties are open and available to be booked. Summer camp enrollment is continuing to increase, starts May 30.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported promotional items were received, highlights: chip clips, sunglasses, vests, pens, and concert t-shirts. T-shirts will be sold at concerts, as well as given away. New sponsor sign in gym, Fischer Paper Products. Summer program guide is out and clickable. Registration began May 1. Live Music in the Park has new sponsor, Community Trust Credit Union. Received \$700 sponsorship from Honey Orthodontics. Kids Concert Summer Series, Story Time in the Parks, and Movie in Park are being promoted. Several special events coming up for summer.

Safety and Risk Management

Katie Kotloski, Director of Recreation, reported attending PDRMA webinars to maintain positive workplace environment, and work-life balance.

Incident/Accident Reports – None to report

NEW BUSINESS:

Discussion and motion to approve Resolution 23-05-03 forming a Committee on Local Government Efficiency pursuant to 50 ILCS 70/1 et. seq.

Director Mohr reported any special district in IL needs to form a committee, consisting of park board, staff, and residents. First step: pass a resolution with residents John Filippo and Dawn Suchy joining committee as residents. Need to meet three times publicly, dates to be set. More information to follow.

Commissioner Chapman made a motion to approve Resolution 23-05-03 forming a Committee on Local Government Efficiency pursuant to 50 ILCS 70/1 et. seq.; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

OLD BUSINESS:

Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc.

Director Mohr reported construction meetings are being held once per week. Expected completion date, June 2. Furniture has been delivered. IT work is almost complete. Signage; getting quotes, work to be completed soon.

Update on Community Center, Engle Memorial Park and Mallard Ridge Park ComEd Grants

Director Mohr reported updates were shared under Parks Department.

OTHER BUSINESS: Commissioner Comment  
Commissioner Chapman reporting liking the new paint colors.

DIRECTOR'S  
REPORT: Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported attending the Legislative Conference in Springfield. Met with representative Joyce Mason to establish relationship. Future plan to have a table with WSRA and Gurnee PD. Will be re-applying for OSLAD grant. LPD will receive electric delivery through village. Audit begins May 23. WSRA board meeting; Director Mohr named president and looking forward to partnership. Registration open for NRPA conference Oct 10-12.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:10; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 13<sup>th</sup> day of June, 2023.

  
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Todd Solbrig – President  
Board of Park Commissioners

