

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**April 11, 2023 – 6:00 p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:01 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President  
Sean Smith Commissioner  
Sheri Chapman Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director  
Kate Kotloski Director of Recreation

Others Present: Lauren Schulz Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the amended agenda as presented; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 3-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of March 14, 2023. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of March 14, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 3-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Director Mohr presented the bill list for March 1 through March 31 in the total amount of \$142,019.32. Commissioner Smith made a motion to approve the bills presented for this meeting; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 3-0.

NEW BUSINESS: Discussion and recommendation for Budget and Appropriation Ordinance No. 23-05-02 for Fiscal Year 2024  
Director Mohr reported that this budget & appropriation should be reviewed by board members, is available to public, and will be up for an approval vote at May meeting. Director Mohr shared and discussed the document with commissioners.

Discussion and motion to approve new Indoor/Outdoor Facility and Park Rental Fees.

Director Mohr reported that LPD now has a need to classify rental groups and create a universal form to be used for rentals, as well as update fees. Groups have been prioritized with a base rate for rentals, with some groups eligible for non-profit or discounted rates. Rate increases are based on type of group. There are additional fees for extra supplies/time. Commissioner suggestion to add new rental options to market more rentals.

Commissioner Smith made a motion to approve new Indoor/Outdoor Facility and Park Rental Fees; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 3-0.

OLD BUSINESS:

Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc.

Director Mohr reported that Midwest Mechanical will be at May meeting. Floors are in most rooms, millwork is in, painting is done, final electrical inspection this week, new HVAC units for phase one will be done this week, outdoor painting starts next week, grading, soil, and seeding will be started next week. There are many finishing details happening.

Update on Lewis Park grants and Mallard Ridge projects

Director Mohr reported that LPD was not chosen for alternative Lewis Park grant that was submitted, but LPD will apply again for OSLAD grant. Resident asked if repairs will be done at Lewis Park? Director Mohr explained that the district will hold off on repairs for one more round of OSLAD grants. Courts need fixing, but if we fix, we may not be eligible for grant. It needs more of an overhaul and redone than being temporarily fixed. Director Mohr shared a bit of the history in preparation for OSLAD grant to explain. LPD will fix any safety hazards. Mallard Ridge- LPD will gather bids for new tennis & basketball courts, fencing, driveway and parking lot paving. Lighting is being replaced through ComEd grant.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported tax payments from Lake County. Hired three new employees. Three impact fees for Briargate were received.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported Elmwood Tot Lot will see turf restoration soon. Received 5 of 6 new picnic tables for pavilion. New garbage cans were received. Backstop at Millennium Park collapsed, due to weight of snow, received quote to replace with a different backstop, putting through insurance. Goal is to have it replaced for baseball as soon as possible. Soccer season is starting, playground inspections done in March, all passed. Preschool room B was painted.

Recreation Department

Katie Kotloski, Director of Recreation, reported registration open for winter/spring season. Kids Night In-April 21. Participation has increased since last year. Preschool had book fair and art show, well attended and successful. Raised about \$1000 in Scholastic dollars. Kiwanis group came and read to students, and donated books. Preschool registration is going strong.

Before/after school program up 28% in enrollment. Focus for staff is to increase engagement of kids at programs. Rental revenue is up from last year. Summer camp registration is strong, some waitlists. Egg Hunt was cold, but well attended. 75/103 dogs showed up for Doggy Hunt.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported social media advertisements going well. Summer guide comes out end of April, registration begins May 1. Looking for new hires in Athletic & Fitness instructors. Senior breakfast for St. Patrick's Day was well attended and successful. Pot of Gold special event was successful and made possible by donations from Orthodontic Specialists of Lake County. Lake Villa Township Lions Club donated food for Egg Hunt. Forest Orthodontics will be sponsoring several events with their ice cream truck. Unplug Family Day and outdoor movie in park will be sponsored by Sweetwater Homes. Press release about Raymond Chevy donating to Live Music in the Parks, and shirts and giveaways have been ordered.

OTHER BUSINESS: Commissioner Comment

Oath of offices and organization of board will be done at May meeting.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported LPD has scheduled professional cleaning for some upholstered furniture, floors and carpets. Received quote to clean indoor stairway. ComEd materials are in, lighting will be replaced soon. Local efficiency committee will be organized before June meeting, and then begin process of creating report. Director Mohr will go to Springfield in May to meet with legislators and ILDNR.

SAFETY AND RISK MANAGEMENT:

Review Park District's Accident/Incident Reports

None

Monthly Report; Director of Recreation

Met with PDRMA Risk Analyst to discuss risk management review. Focus is staff training.

CORRESPONDENCE: None

ADJOURNMENT:

There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:03; Commissioner Smith seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 3-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 9<sup>th</sup> day of May, 2023.

Todd Solbrig  
Todd Solbrig – President, Board of Park Commissioners

