

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**March 14, 2023 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:01 PM.

**PLEDGE OF ALLEGIANCE:** President Solbrig led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kate Kotloski	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary
	John Filippa	Lindenhurst Resident

**APPROVAL OF AGENDA:** Commissioner Stout made a motion to approve the amended agenda as presented; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of February 14, 2023. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of February 14, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**PUBLIC PARTICIPATION:** None

**TREASURER'S REPORT:** Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for February 1 through February 28 in the total amount of \$135,165.30. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Chapman seconded the motion.

**ROLL CALL:**

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

NEW BUSINESS:

Discussion and recommendation for approval of Proposed Regular Meeting Ordinance No. 23-03-01 for Fiscal Year 2023-2024.

Director Mohr shared the schedule for FY 2023-2024. Changes include: October 17 meeting. February will have two meetings for budget/regular. Meetings here will be held at Lindenhurst Village Hall through August 8, and then held at Lindenhurst Community Center beginning in September.

Commissioner McCabe made a motion to approve Proposed Regular Meeting Ordinance No. 23-03-01 for Fiscal Year 2023-2024; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

OLD BUSINESS:

Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc

Director Mohr reported that Midwest Mechanical will attend April meeting. Community Center current projects include: flooring and preparing for HVAC, drywall, and exterior water line was added. Exterior painting was left off of original bid, at error of architect, update at April meeting. Goal is to be moved into temporary office space by May 1.

Update on OSLAD Grant for Lewis Park re-development.

Director Mohr reported LPD did not receive OSLAD grant. Will be submitting an application for a Community Project Funded by state leaders. Considering reapplying for OSLAD grant next year. Will seek feedback.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, had nothing to report.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported that Elmwood Tot Lot turf restoration will be fixed soon. Storage cleaned out and old materials thrown away. Soccer field irrigation and water meter inspection completed, in good condition. Preparing skate park to fix cracks.

Tab Steinhaus, Facility Operations Manager, reported elevator inspection was completed, light in elevator being fixed.

### Recreation Department

Katie Kotloski, Director of Recreation, reported there is an increase in enrollment compared to last year, due to general recreation, highlighting one-time events are successful. New session starts mid-April. Preschool registration is doing well, ongoing tours. B/A school enrollment is up from last year. Will begin registration May 1 for 23-24 school year. Summer Day Camp registration started; registration is available by day or week, including Wednesday field trip day. Automatic late fee and 1% service fee is offsetting registration costs and using towards scholarships.

### Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported that Summer 2023 program guide will go live April 10, registration May 1. Doggy Egg Hunt/Kid's Egg Hunt April 1. New sponsorships include: Fischer Paper Products and D Wells Automotive. Press release/check presentation at Raymond Chevy was a success. New giveaways include: seat cushions, air fresheners for car, beach balls, will be selling LMP shirts at concerts.

### DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported fact sheet from IL municipal league, statement of economic interest needs to be completed by board members by May 1. Attended first WSRA board meeting. LPD attended Legislative Breakfast at GPD; Updates that effect LPD include: HB 2277 passed through house chamber; able to file levy electronically; public events over 300 guests with liquor and live music may require opioid antagonist onsite; equitable restroom act requires free menstrual hygiene products in women's/gender neutral restrooms. LPD received Com-Ed grant, lighting at Mallard and community center will be updated. Village is working with LPD on water bill due to pipe break at Millennium Park over winter.

General discussion of Proposed Final Draft (based on previous meetings, input, latest financial reports) of Fiscal Year Ending 2023-24 district-wide budget. Based on tonight's meeting and approved Annual Levy Ordinance 22-12-05, recommend tentative approval for purposes of required thirty (30) day public inspection. Public Hearing on Tuesday, May 9, 2023, at 5:50PM at the Lindenhurst Village Hall.

Director Mohr reported changes that include: budgeted for two new staff; Capital Improvements changes: Lewis Park on hold for grant, shift to Mallard Ridge (village replacing drive/pavement; LPD plans to pave parking lot and basketball court, paved and stripe tennis courts & replace fencing, landscaping and new cedar roof for gazebo) plans to ask approval at May/June meeting.

### SAFETY AND RISK MANAGEMENT:

Review Park District's Accident/Incident Reports

While spectating, a child injured self on ramp in gym, broke elbow.

### EXECUTIVE SESSION:

Appointment, employment, compensation, discipline, performance review or dismissal of specific employees, 5 ILCS 120/2 (c) (1).

OTHER BUSINESS: Discussion and motion to approve employment contract for Executive Director. President Solbrig, Treasurer Stout and other commissioners very pleased. Motion by Vice President McCabe, seconded by Commissioner Smith.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

CORRESPONDENCE: None

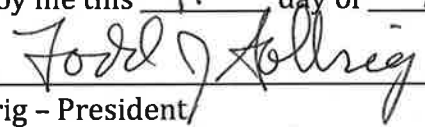
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:41; Commissioner Smith seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 11<sup>TH</sup> day of April, 2023.

  
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Todd Solbrig - President  
Board of Park Commissioners