

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**February 14, 2023 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:02 PM.

**PLEDGE OF ALLEGIANCE:** President Solbrig led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kate Kotloski	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary
	John Filippo	Lindenhurst Resident

**APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the amended agenda as presented; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of January 10, 2023. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of January 10, 2023; Commissioner Stout seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

Regular Meeting of the Board of Park Commissioners Minutes of January 24, 2023. Commissioner McCabe made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of January 24, 2023; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**PUBLIC PARTICIPATION:** None

**TREASURER'S REPORT:** Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for January 1 through January 31 in the total amount of \$203,069.77. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

NEW BUSINESS:

Discussion and motion to approve donation of permanent easement to the Village of Lindenhurst for improvements to FAU 0160 (Hawthorne Drive/Sprucewood Lane/Lake Shore Drive) Parcel 0002PE, also known as Linden's Landing property.

Director Mohr shared the village is requesting permanent easement rights for construction purposes. Project includes road work improvement, storm water management, moving drains, new sidewalks, parking spots, and landscaping. Project will be completed in multiple phases and LPD will not receive any monetary value in return for easement.

Commissioner McCabe made a motion to approve donation of permanent easement to the Village of Lindenhurst for improvements to FAU 0160 (Hawthorne Drive/Sprucewood Lane/Lake Shore Drive) Parcel 0002PE, also known as Linden's Landing property; Commissioner Stout seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

OLD BUSINESS:

Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc

Director Mohr reported meeting weekly on Tuesdays. Recent activity includes: Steel work, roof membrane, electric & plumbing work. Drywall, taping, and painting to begin soon. Still waiting on rooftop units, expected June 1. Discussing temporary options to continue progress.

Update on the Lindenhurst Park District becoming the newest member of Warren Special Recreation Association.

Director Mohr reported LPD is now a member of WSRA. Warren Township Board requested that Director Mohr attend board meeting. WSRA is hosting fundraiser on March 24, goal is \$15,000 for WSRA. LPD staff invited, register by Mar 1.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported that a new preschool sub was hired. Two impact fees, loss control incentive from PDRMA, \$1500.

### Parks & Facilities Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported that large order of salt received, dump truck tire fixed, Elmwood tot lot playground installed, some turf and soil damage-will be fixed weather permitting. Picnic tables-will be soon. Inspections completed for January, no issues. Collette & Ano fixed water line and thermostat.

Tab Steinhaus, Facility Operations Manager, reported no issues.

### Recreation Department

Katie Kotloski, Director of Recreation, reported winter/spring session underway. Overall enrollment down, but anticipating more registration for spring. Increase in general rec for special events. Amilia launched wish lists (can put things in cart and wait until registration open, can see who is wishing for what and see if any changes need to made)

### Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported that summer camp guide Feb 21, Mar 6 registration. Summer guide Apr 10, Apr 24 registration. Sponsorships are strong, several returning for 2023. Holiday events coming up. Thank you to Orthodontic Specialist for sponsoring on back of camp shirts. Job Fair at LVDL was successful.

### OTHER BUSINESS: Commissioner Comment

Stout shared the conference was successful and great to see such great attendance. McCabe shared family is using the track/gym and loving it.

### DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported an update on the ComEd Grant. LPD met with LEAD Electric, anything that is currently LED does not qualify, only non-LED is eligible for replacing with LED. Plan is to replace community center interior lights with LED for energy savings.

Presentation and general discussion of Second Draft for Proposed Year-End Estimates of Fiscal Year 2022-2023 and Proposed Fiscal Year 2023-2024 District-wide Budget.

Director Mohr reported updated budget was shared. Updates on recreation funds include: property tax levy \$200K, program revenue-less than budgeted due to staffing and programming, highlighting sponsorships and donations with continued goals, implemented 1% fee for registration (service fee) off-set some fees being charged by using Amilia. LPD has goal to reprogram seniors/active adults' activities and trips for all. Hoping to grow and increase revenue and participation.

### SAFETY AND RISK MANAGEMENT:

Review Park District's Accident/Incident Reports

None

Monthly Report; Director of Recreation.

None

CORRESPONDENCE: None

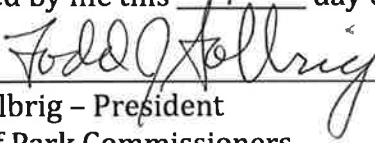
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 8:10; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 14<sup>TH</sup> day of March, 2023.

  
\_\_\_\_\_  
Todd Solbrig – President  
Board of Park Commissioners