

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**January 10, 2023 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:01 PM.

**PLEDGE OF ALLEGIANCE:** President Solbrig led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kate Kotloski	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary
	John Filippo	Lindenhurst Resident
	Joe Senese	Midwest Mechanical
	Abbey Hengesbach	Midwest Mechanical

**APPROVAL OF AGENDA:** Commissioner Stout made a motion to approve the amended agenda as presented; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of December 13, 2022.  
Commissioner McCabe made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of December 13, 2022; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

**PUBLIC PARTICIPATION:** John Filippo, 2208 Lakeshore Drive – applauded the board and Director Mohr on Elmwood Tot Lot. It is commendable to act quickly in response to the residents and have a plan to replace. Thank you for installing a new playground.

**TREASURER'S REPORT:** Discussion and motion to approve bills presented for this meeting.  
Commissioner Stout presented the bill list for December 1 through December 31 in the total amount of \$134,643.96. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

Director Mohr shared new line items, project fund and payroll, have been added to the bill list.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve Sikich LLP for re-appointment as independent auditors for the Lindenhurst Park District Comprehensive Annual Financial Reports F.Y. 2023, 2024 and 2025.

Director Mohr shared that LPD would like to continue and renew services for three years. There will also be a transition in 2024 to a new business/finance manager. Keeping Sikich during this transition will help the district.

Commissioner Stout made a motion to approve Sikich LLP for re-appointment as independent auditors for the Lindenhurst Park District Comprehensive Annual Financial Reports F.Y. 2023, 2024 and 2025; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

NEW BUSINESS: None

OLD BUSINESS: Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc.

Director Mohr reported that Joe and Abby from Midwest Mechanical are here tonight to give an update on the project. Joe shared the following: Currently the following are in place; exterior and interior masonry walls, structural steel, roofing and duct work, (minor detail work to be completed). HVAC, electrical, and plumbing rough-in has started. Project is on schedule for construction, only lost a few days due to weather. In the next 30 days, work includes: completing remaining steel, miscellaneous roofing, starting to prepare and pour concrete slab, install metal studs, drywall and exterior windows. Minor setback on HVAC mechanical parts from manufacturer. Official completion date is unknown at this time.

Update on the progress and changes of special recreation services from SRSNLC to WSRA.

Director Mohr reported that LPD withdrew from SRSNLC. WSRA had a meeting 1/09/23, LPD expects to be voted in with a signed contract by end of January.

STAFF REPORTS: Business Department

Linda Marturano, Business Manager, reported that LPD received tax payments in December totaling approximately \$2600.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported that there was water pipe that broke at Millennium Park on outer wall, parking lot had water, no damage done, will be fixed and add insulation to prevent future break. Light replaced at Heritage Trails. Holiday lights are being taken down.

Tab Steinhaus, Facility Operations Manager, reported that he has been working with contractors on community expansion center. Safety sticker renewals for both buses.

Recreation Department

Katie Kotloski, Director of Recreation, reported we now have a clickable guide for all programs, all goes to cart and then can check out. Preschool registration for next year is open for returning families and will be available to residents soon. Kid and Dog egg hunt planned, pulling in sponsorships. Deck the House with 11 homes, gave out 3 prizes. 70 letters to Santa received and answered. Cookies with Santa event, 218 people, awesome snowball fight, thanks to Village of Lindenhurst for donating tables and chairs. Fillable employment application also available online.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported that website and social media are being updated with winter/spring events. Summer camp guide is being worked. Engle Junction preschool – Grinch Days was successful. Live Music in Parks meeting and started booking bands and sponsorships, grateful to Raymond Chevrolet for their sponsorship.

OTHER BUSINESS: Commissioner Comment

Commissioner McCabe shared that there are volunteer opportunities for students looking for service hours. Discussion followed on how to volunteer.

DIRECTOR'S  
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that the budget is being prepared for Jan 24 meeting. Will attend IAPD luncheon. All staff attending IAPD conference. Mallard Ridge – stairwell will be removed, residents asked for hedge to remain from HOA president. LPD working towards agreement for HOA to maintain area surrounding.

**SAFETY AND RISK**

**MANAGEMENT:** Review Park District's Accident/Incident Reports  
None.

**CORRESPONDENCE:** None

**ADJOURNMENT:** There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:02; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

**RESPECTFULLY SUBMITTED,**

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 14<sup>TH</sup> day of February, 2023.

  
\_\_\_\_\_  
Todd Solbrig – President  
Board of Park Commissioners