

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
LINDENHURST VILLAGE HALL**

September 13, 2022 – 6:00 p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kristi Murray	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the amended agenda as presented; Commissioner Stout seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of August 9, 2022. Commissioner McCabe made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of August 9, 2022; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION:

- Patty & Mike Kelley shared that Elmwood Tot Lot has been used to raise their children and grandchildren. They are upset that it's gone and would like to request the playground be brought back.
- Molly Grala shared that she has many messages from nearby residents, showing support, that Elmwood Tot Lot should have a new playground installed because others are difficult to get to and too big to play on. They need something safe and accessible.
- Tiffany Grala shared that other parks are not accessible to younger kids and would like to see the Elmwood Tot Lot reinstalled.

TREASURER'S
REPORT:

Discussion and motion to approve bills presented for this meeting.

Commissioner Stout presented the bill list for August 1 through August 31 in the total amount of \$140,298.94. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner McCabe seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve independent auditing from Sikich LLP, Annual Financial Report and Auditor's Communication to the Board of Commissioners for the year ended April 30, 2022.

President Solbrig reported the need to approve this audit.

Commissioner Stout made a motion to independent auditing from Sikich LLP, Annual Financial Report and Auditor's Communication to the Board of Commissioners for the year ended April 30, 2022.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

NEW BUSINESS:

Discussion and motion to approve Intergovernmental Agreement creating Lindenhurst Park District and Lake Villa Township Facility Use Cooperative.

President Solbrig shared that the facility will be used for before and after school programs beginning October 3, 2022. Director Mohr shared the new location will be Caboose Park. This will provide more space and opportunity for students attending Thompson and Martin schools to participate in before/after school programs.

Commissioner Smith made a motion to approve Intergovernmental Agreement creating Lindenhurst Park District and Lake Villa Township Facility Use Cooperative.; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve Ordinance 22-09-04 an OSLAD Grant Program Resolution of Authorization for Lewis Park improvements.

Director Mohr shared that this is part of the application program for the OSLAD grant and is completed online.

Commissioner McCabe made a motion to approve Ordinance 22-09-04 an OSLAD Grant Program Resolution of Authorization for Lewis Park improvements.; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and motion to approve the purchase and install of new playground equipment at Elmwood Tot Lot.

Director Mohr shared the LPD did a strategic master plan with outside assistance. Received advice on multiple projects to divest for long term purposes to repurpose funds to be allocated to larger and more populated areas. After hearing from the community, Director Mohr has contacted a previously used contractor for other playground equipment. At October meeting, there will be playground choices to be made at a heavily discounted price. Asking the max price of \$30,000. Install would be May 2023, if possible, before winter.

Commissioner McCabe made a motion approve the purchase and install of new playground equipment at Elmwood Tot Lot; Commissioner Chapman seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

Discussion and Motion to approve ordinance 22-09-05, Approving an open space standard.

Director Mohr shared that part of the OSLAD grant is having an open space standard. NRPA standard is currently 10 acres per 1,000 people. Need to update ordinance to 8.5 acres per 1,000 people, based on current population. President

Solbrig added there are several large area forests preserves that residents have access to.

Commissioner Smith made a motion Discussion and Motion to 22-09-05, Approving an open space standard.; Commissioner Stout seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye
Chapman	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 5-0.

OLD BUSINESS: Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc

Director Mohr reported that construction was to start September 6. The entire process has been gone through to get permit, but still do not have to date; waiting for the county to sign off on. A standard soil test was conducted. The initial soil test did not pass; high in Chromium. The next step is to test to see if the Chromium is being spread or contained using a leech test. If it does not pass, will look into next steps of making soil ready. Security fence set up. The completion date has been moved to April 2023 due to late start. There are currently long wait times on cement, roofing materials, steel, fire hydrants. Director Mohr is managing millwork, IT, and furniture, holding meetings and gathering quotes.

Update on SRSNLC and WSRA.

Director Mohr reported that plans are moving ahead. He attended the WSRA board meeting to meet and discuss any questions. The WSRA is revising their existing contract and will hopefully be ready to share in October; and pass contract in November. The LPD will start contract as member January 1, 2023.

STAFF REPORTS: Business Department

Linda Marturano, Business Manager, reported that received just over \$25,000 in tax payments from county for August.

Parks Department

Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that a tree service removed dead trees on walking paths near John Janega, working on removing dead trees from Oak Ridge. Beaches and splash pad are closed. Elmwood Tot Lot playground was removed.

Tab Steinhaus, Facility and Vehicle Operations Manager reported that O'Hare Mechanical came for HVAC units on existing building. Ordering parts materials for potential issues for winter to account for long wait times. Collette & Ano had a service call for bathroom issues with pipes clogging.

Recreation Department

Lori Friedl, Guest Services Manager, reported that before and after school programs are continuing to be booked and are working towards simplifying the registration process. Summer total rentals were high and very successful. Fall rentals underway.

Stephanie Friedl, Special Events Coordinator, reported that Touch a Truck was cancelled due to weather. Kids Night In was successful. Story Time in the Park was a great collaboration with Lake Villa Library; working for fall story walk. Haunted Trail planning is underway. Nothing Bundt Cakes donated \$1 per bundlet and the LPD received a check for \$1,327.00 to Parkman Memorial Fund.

Katie Kozuch, Recreation Program Manager, reported that LPD closed summer camp and has opened before/after school camps. Preschool started Sept 6, continuing to see enrollment grow. The preschool teachers are attending events to promote program.

David Milostan, Athletic Program Manager, reported that soccer is up and running with a total of 220 kids. Due to lower numbers in grade 6-8 numbers, LPD is trying games of 5v5 instead of cancelling. Games were great, with positive feedback. Working with athletic manager at Gurnee PD to collaborate for soccer next season. Adult basketball league finished with 10 teams, discussion for making this happen again. Pickleball has 7 teams register. Open gym fees will start to have more hours as staff is available. 3 new building attendants.

Kristi Murray, Director of Recreation thanked all her staff for a great summer. Summer camp was very successful.

Marketing Department

Kathy Kohler, Marketing and Community Relations Manager, reported that she went to LVPL for training on poster maker. Secured a free letter of the lawn welcome preschool – photo opts. The Bippity Bobbity event brought in a \$300 sponsorship from Orthodontic Specialist of Lake County. Cookies with Santa is coming up with a sponsorship of \$350 from Honey Orthodontics. Haunted Trail has a sponsorship of \$500 from Old National Bank and sponsorship of \$300 from April Real Estate.

OTHER BUSINESS: Commissioner Comment

Commissioner Stout shared there is Lake Villa Fire Department open house on September 24 at Station 4 from 10am – 1pm.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that LPD is 4 months into fiscal year. Summer improvement work is done. Legal services will be more than anticipated due to OSLAD and expansion projects. Revenue is doing well with many programs. Some vehicle costs have grown, but using more and more often.

SAFETY AND RISK

MANAGEMENT: Review Park District's Accident/Incident Reports

No accident / incidents.

Monthly Report: Director of Recreation

Preschool staff completed ALICE training.

CORRESPONDENCE: None

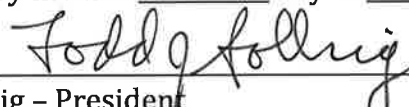
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:29; Commissioner Stout seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 11TH day of October, 2022.



Todd Solbrig - President
Board of Park Commissioners