

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
LINDENHURST VILLAGE HALL**

November 8, 2022 – 6:00 p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Todd Solbrig President
Victoria McCabe Vice President
Sean Smith Commissioner
Sheri Chapman Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director
Kate Kotloski Director of Recreation

Others Present: Lauren Schulz Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the amended agenda as presented; Commissioner Chapman seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of October 11, 2022. Commissioner McCabe made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of October 11, 2022; Commissioner Smith seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Director Mohr, on behalf of Commissioner Stout, presented the bill list for October 1 through October 31 in the total amount of \$99,521.58. Commissioner McCabe made a motion to approve the bills presented for this meeting; Commissioner Smith seconded the motion.

ROLL CALL:

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| Solbrig | Aye |
| McCabe | Aye |
| Smith | Aye |
| Chapman | Aye |

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

NEW BUSINESS: None

OLD BUSINESS: Update on Community Center Expansion with FGM Architects, Midwest Mechanical and Happ Builders, etc

Director Mohr reported that the expansion of the community center is coming along nicely. Ongoing projects include sanitary and electrical lines. The walking path behind the building will get new asphalt. Hoping to pour slab for new floor in a couple of weeks. Steel beams will be installed next. Upcoming focus includes flooring samples to match existing, furniture bids, and IT/tech equipment. Looking for move in date of April 2023.

STAFF REPORTS: Business Department

Linda Marturano, Business Manager, reported that LPD received \$120,000 in tax payments from county. Three new employees were hired including 2 before/after school employees and 1 registration employee. Received 5 new impact fees from Briargate.

Parks Department

Dennis Carroll, Jr., Director of Parks and Facilities, reported that soccer nets have been removed and turf spots fixed. Grooming baseball fields. Working with village and LPD for Elmwood tot Lot – getting measurements to lay out and install park, equipment will be delivered in Dec. and installed April/May 2023. Winterizing equipment. New tables and chairs will be installed for next summer at Parkman Pavilion.

Tab Steinhaus, Facility Operations Manager reported that fall roof inspection was done. There are few spots to be sealed and patched.

Recreation Department

Lori Friedl, Guest Services Manager, reported that she is completing Amilia webinars to improve use. Overseeing active adult programming. 14 gym rentals, 3 room rentals.

Stephanie Friedl, Special Events Coordinator, reported that Haunted Trail was a success. Kid Nights In and Halloween Bash were successful. Upcoming meeting to discuss live music in the parks for upcoming year. Dec 3 is the tree lighting, along with a visit from Santa, ice sculptor demo, magician, and free cookies and cocoa.

Katie Kozuch, Recreation Program Manager, reported that early childhood and youth programming numbers are higher than last year and seeing much success. Preschool registration is strong. Annual butter braid fundraiser, sold 311 units, raised over \$2000, before and after school care enrollment has increased from D41 due to opening second location.

David Milostan, Athletic Program Manager, reported that 16 sports classes currently running, youth basketball is filling up, adult pickleball league is going strong with playoffs coming up.

Marketing Department

Kathy Kohler, Director of Marketing and Communications, reported that social media and community relations are going well. Putting together winter/spring 2023 guide/catalog. Haunted Trail – success. Reached over 4000 people. Thank you posts for sponsors. Cookies and hot cocoa bar at tree lighting, free to everyone.

OTHER BUSINESS: Commissioner Comment
None

DIRECTOR'S
REPORT:

Update of various administrative activities: capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that he attended the legal symposium virtually and is up to date on new laws with employment, labor and mental health. There are new required cyber security trainings coming, and a latex glove ban effective Jan 1, 2023. A new public act requires a special committee to be created including Director Mohr, LPD staff members, and two residents by June 10, 2023. Director Mohr invited a long time resident, John to introduce himself as someone who supports the park district and an offering to assist on this committee.

Discussion of determination of amount to be levied – 2022 Tax Levy and required Truth in Taxation Law Resolution to be approved on December 13, 2022.

Director Mohr reported that LPD board needs to discuss and decide the tax levy, or to hire legal help and request the consumer price index levy of 8.2%. Director Mohr's recommendation is to levy 4.99%. The board agreed to be responsible for residents and not to pursue CPI. Director Mohr will prepare the tax levy for 4.99%.

SAFETY AND RISK
MANAGEMENT:

Review Park District's Accident/Incident Reports
Fire drill went well. No accidents to report.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:18; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 13th day of December, 2022.

Todd J. Solbrig
Todd Solbrig – President
Board of Park Commissioners

