

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
LINDENHURST VILLAGE HALL**

July 12, 2022 – 6:00 p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Solbrig at 6:00 PM.

PLEDGE OF ALLEGIANCE: President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Todd Solbrig	President
	Victoria McCabe	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Sheri Chapman	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kristi Murray	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented; Commissioner Stout seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of June 14, 2022. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of June 14, 2022; Commissioner McCabe seconded the motion. President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for June 1 through June 30 in the total amount of \$175,215.66. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner McCabe seconded the motion.

ROLL CALL:

Solbrig	Aye
McCabe	Aye
Stout	Aye
Smith	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

Update Park District's finances and investments.

Director Mohr reported that the LPD has \$1.6 million cash on hand, received a large tax payment. Project fund has \$450,000, using to pay for community center project.

OATH OF OFFICE: Appointment of (1) Board of Park Commissioner
One (1) One (1) Year Appointment: Sheri Chapman
President Solbrig led Sheri Chapman in the Oath of Office pledge.

STAFF REPORTS: Business Department

Linda Marturano, Business Manager, reported that tax payments were received. Hired 6 new employees for camp, received 3 impact fees from Briargate.

Parks Department

Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that some ash trees will be removed from various locations. Summer maintenance crew is busy with cutting grass, sign management, and park maintenance. There were 3 broken garbage receptacles that need to be replaced. Ordered new signs. Applying herbicide to different areas.

Tab Steinhaus, Facility and Vehicle Operations Manager reported that monthly inspections were done. Contractual cleaning company is working hard and has had a lot of success. Cleaned graffiti off park walls. Replaced a motor at the splash pad.

Recreation Department

Lori Friedl, Guest Services Manager, reported that there are less patrons on the track due to warm weather. Camp registration over the phone for last minute sign ups is taking a lot of time. Splash pad and shelter rentals are booked. Birthday parties are going well, especially Nerf war theme.

Stephanie Friedl, Special Events Coordinator, reported that she continues working on live music in the parks, Kids' Night Out program, and other events. The Unplug event had a great turnout. Continue to build relationships with sponsors, schools, and volunteers.

Katie Kozuch, Recreation Program Manager, reported that the art camps are seeing much success. The preschool camp is very successful and full. Camp Exploration and field trips are a success. Starting to work on Before/After School for 2022-2023 school year.

David Milostan, Athletic Program Manager, reported that there are 72 kids signed up for T-ball. Soccer registration is at 114 kids. Camp classes and camps are going well. Men's in-house basketball leagues has 10 teams.

Kristi Murray, Director of Recreation reported that the dance recital on June 11 was a huge success. Survey results are very impressive and complimentary of Miss Angelique. Story time in the parks is very successful, along with the library. June 16 was a tour of old prison for active adult trip, which was very fun and successful.

Marketing Department

Kathy Kohler, Marketing and Community Relations Manager, reported that website, social media, and marquis being used to promote summer events. Fall program guide is being developed, on website by Aug 1, registration Aug 8 for programs running Sept – Dec. State Bank of the Lakes honored LPD business of the month. Sponsorships are going well.

NEW BUSINESS: Presentation by Tod Stanton with Design Perspectives, Inc. for park planning and OSLAD Grant for Lewis Park.

Director Mohr introduced Tod Stanton with Design Perspectives, Inc. Tod went over process of preparation including site visit and elements review. Reviewed the proposed plan including structures, landscape, walking paths, playground, basketball and tennis courts. Reviewed community survey responses. Reviewed survey results regarding new playground. If grant is awarded, there are 24 months allowed to complete the project. As soon as the DNR announces the deadlines for the application, LPD & Design Perspectives, Inc. will complete application and submit for full \$400,000.

OLD BUSINESS: Update on Community Center Expansion and planning with FGM Architects and Midwest Mechanical.

Director Mohr reported that the loan was approved and closed on June 16. Received bank Escrow letter. Held pre-bid meeting with construction companies; July 13 @ 1:00pm bid opening starts; FGM and Midwest Mechanical will be there including LPD representative. Working with village to get permit passed on July 20. Presentation with Midwest Mechanical on August 9. Hoping to start construction beginning of September. Plan is completion March 2023.

Update on SRSNLC and WSRA.

Director Mohr reported that WSRA asked for a letter of intent from LPD, it was submitted and shared at their board meeting 7/11/22.

OTHER BUSINESS:

Commissioner Comment
None

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that Dennis Carroll shared that there are several large, dead trees at Oak Ridge Park. Residents have shared concerns about the dead trees and limbs. LPD is looking into options. The boardwalk was addressed at John Janega park. LPD looking into Elmwood Tot Lot as there are safety concerns. Looking into Mallard Ridge park area stairwell.

SAFETY AND RISK MANAGEMENT:

Review Park District's Accident/Incident Reports

No accidents to report. PDRMA has provided resources for updating and enhancing safety plans, LPD will look into this for future concerts.

CORRESPONDENCE: None

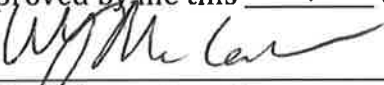
ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:27; Commissioner McCabe seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz
Recording Secretary

David Mohr, Jr., CPRP
Executive Director
Park Board Secretary

Approved by me this 9 day of August, 2022.



~~Todd Solbrig - President~~ Victoria McCabe
Board of Park Commissioners