

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**August 9, 2022 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by Vice President McCabe at 6:00 PM.

**PLEDGE OF ALLEGIANCE:** Vice President McCabe led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Victoria McCabe Sean Smith Sheri Chapman	Vice President Commissioner Commissioner
Park District Staff:	Dave Mohr, Jr. David Milostan Dennis Carroll Jr.	Executive Director Athletic Program Manager Park & Grounds Manager Guest Services Manager Marketing and Community Relations Manager Recreation Program Manager Special Events Coordinator Facility and Vehicle Manager
Others Present:	Steven Johns Art Tevenan Unknown Dan Brandolino Abbey Hengesbach Lyle Weseloh Joe Senese	Mallard Ridge HOA President Mallard Ridge HOA Member Lindenhurst Resident Midwest Mechanical Staff Midwest Mechanical Staff Midwest Mechanical Staff Midwest Mechanical Staff

**APPROVAL OF AGENDA:** Director Mohr requested to move Midwest Mechanical’s presentation to after Public Participation. Commissioner Smith made a motion to move Midwest Mechanical’s presentation to after Public Participation; Commissioner Chapman seconded the motion.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of July 12, 2022. Commissioner Chapman made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of July 12, 2022; Commissioner Smith seconded the motion. Vice President McCabe declared the motion unanimously carried on a voice vote 3-0.

**PUBLIC PARTICIPATION:** Steven Johns, President of the Mallard Ridge Homeowners Associate voiced a concern about the care of hedges near a Park District owned pathway.

NEW BUSINESS: Presentation by Dan Brandolino and staff from Midwest Mechanical for construction management contract, budget and overall supervision of Community Center Expansion Project.

Director Mohr introduced Dan Brandolino with Midwest Mechanical. Dan and team presented information to board about the timeline of the expansion, Construction is expected to begin the week of September 6<sup>th</sup>. Expansion structure expected to be completed by end of September roof to be completed by October. From November to February, working on the inside of the addition. Estimated completion date will be the end of March. Commissioner Chapman inquired about the hiring (supply) of materials and once construction began inside the building, will areas of the community center be closed off. Vice President McCabe expressed excitement for the upcoming expansion and construction to begin. Tab Steinhaus asked about the HVAC system and where it would be coming from.

TREASURER'S REPORT:

Discussion and motion to approve bills presented for this meeting.

Vice President McCabe presented the bill list for July 1 through July 31 in the total amount of \$110,380.30. Commissioner Smith made a motion to approve the bills presented for this meeting; Commissioner Chapman seconded the motion.

ROLL CALL:

McCabe	Aye
Chapman	Aye
Smith	Aye

Vice President McCabe declared the motion unanimously carried on a roll call vote 3-0.

Update Park District's finances and investments.

Director Mohr reported that he would update during the Director's Report.

STAFF REPORTS: Business Department

Linda Marturano, Business Manager, reported that tax payments were received and we received 5 impact fees from Briargate.

Parks Department

Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that both goal mouths at Engle soccer field are in the process of being renovated and new grass has grown. Tree removal took place along the path at John Janega Memorial Park. Summer maintenance crew was busy this summer, very appreciative for the extra work to help and get ahead of the game for this upcoming fall season. 3 new park signs were delivered and installed at Auburn Meadows, Lakewood and Country Place parks. Elmwood Tot Lot removal to begin week of September 6.

Tab Steinhaus, Facility and Vehicle Operations Manager reported that monthly inspections were done. Contractual cleaning company is working hard and has had a lot of success. Labeled all emergency lights in the facility per Lake Villa Fire Protection District and will be testing them monthly.

Recreation Department

Lori Friedl, Guest Services Manager, reported that she has been working on creating and entering calendars into the system and creating a work schedule for the building attendants. Rentals have been great and consistent each week. Birthday parties are starting to be booked for the upcoming fall.

Stephanie Friedl, Special Events Coordinator, reported that she continues working on Haunted Trail. Has booked 2 new roaming acts for Haunted Trail, along with 2 bounce houses. Kids' Night Out maximums have been increase to 100 participants for the fall. Director Mohr shared that Commissioner Stout was approached during a concert by a community partner member asking if it was possible to have more say in who we book for Live Music in the Parks concerts for the future.

Katie Kozuch, Recreation Program Manager, reported that theatre camp was successful and performances went well and were all outside besides one. The start time for AM Care for Before & After has been adjusted to 6:30am, to accommodate.

David Milostan, Athletic Program Manager, reported that the t-ball season ended with an All-Star game, where players will participate in skills (hitting throwing and base running). Soccer registration is at 201 kids. 6<sup>th</sup>-8<sup>th</sup> grade will play a 5v5 game instead of an 11v11 game to accommodate team sizes. The second round of sports summer camp classes are going well. Adult pickleball league will be offered in the fall again.

Kristi Murray, Director of Recreation reported that fall program registration will begin on August 8<sup>th</sup>. Facilitated Storytime in the park on July 12. The partnership with the library has been very successful this summer. Preschool Safety training scheduled for August 30<sup>th</sup> and will feature ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training from the Lindenhurst Police Department. Lead Active Adult trips on July 6 (Exploring Rockford) and July 8<sup>th</sup> (Lunch and Movie).

Marketing Department

Kathy Kohler, Marketing and Community Relations Manager, reported that flyers are being created for the upcoming fall programming. Secured Raymond Chevy Kia as main sponsor for Haunted Trail.

NEW BUSINESS: Discussion and motion to approve amendment to Construction Manager Agreement with Midwest Mechanical to confirm Guaranteed Maximum Price

Director Mohr reported that our loan with Signature Public Funding is for \$2.75 million. He has negotiated a new guaranteed maximum price with Midwest Mechanical of \$2.681 million. Commissioner Smith made a motion to approve the new guaranteed maximum price; Commissioner Chapman seconded the motion.

ROLL CALL:

McCabe	Aye
Chapman	Aye
Smith	Aye

Vice President McCabe declared the motion unanimously carried on a roll call vote 3-0.

OLD BUSINESS: Update on Community Center Expansion and planning with FGM Architects, etc.  
Director Mohr reported that he will oversee the millwork, IT and furniture for the community center expansion.

Update on SRSNLC and WSRA.

Director Mohr reported that WSRA board of commissioners has requested a tour of our facility and he will be attending WSRA's board meeting on September 12<sup>th</sup>.

Update on OSLAD Grant for Lewis Park re-development

Director Mohr reported that the application deadline for grant is due by September 30<sup>th</sup> and stated that a resolution will need to be passed at the next board meeting in September.

OTHER  
BUSINESS:

Commissioner Comment

Commissioner Smith shared that the Park District staff is doing a great job. Commissioner Chapman stated that she has loved to see the programming grow at the Park District.

DIRECTOR'S  
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that he had an in-depth conversation with the District's financial advisor. Commissioner Chapman inquired about the potential of having Lake Villa join the Park District. Director Mohr commented on the process and history of adding an additional village to the District. Director Mohr stated that he will begin communications with Mallard Ridge HOA. The Lindenhurst Police Department is hosting a golf outing on September 9<sup>th</sup> to benefit the 100 Club.

SAFETY AND RISK  
MANAGEMENT:

Review Park District's Accident/Incident Reports

An ALICE Safety Training is planned for Tuesday, August 30<sup>th</sup> to be presented by the Lindenhurst Police Department.

No accidents to report at this time.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner Chapman made a motion to adjourn at 7:28; Commissioner Smith seconded the motion. Vice President McCabe declared the meeting adjourned on a unanimous voice vote 3-0.

RESPECTFULLY SUBMITTED,

Katie Kozuch  
Recreation Program Manager

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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Todd Solbrig – President  
Board of Park Commissioners