

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL - CONFERENCE ROOM**

**May 10, 2022 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by Vice President Solbrig at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** Vice President Solbrig led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Todd Solbrig	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
	Victoria McCabe	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
Others Present:	Lauren Schulz	Recording Secretary

**APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the agenda as presented; Commissioner Stout seconded the motion. Vice President Solbrig declared the motion unanimously carried on a voice vote 4-0.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of April 12, 2022. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of April 12, 2022; Commissioner Stout seconded the motion. Vice President Solbrig declared the motion unanimously carried on a voice vote 4-0.

**PUBLIC PARTICIPATION:** None

**ORGANIZATION OF THE PARK BOARD:** Elect Board Officers:  
President - 1 year  
Vice President – 1 year  
Treasurer – 1 year

Todd Solbrig – President  
Victoria McCabe – Vice President  
Jim Stout – Treasurer

Motion to Elect Board Officers for one year.

Commissioner Stout made a motion to elect board officers for one year; Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
Stout	Aye
Smith	Aye
McCabe	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

TREASURER'S  
REPORT:

Motion to approve Proposed Fiscal Year 2022-23 District-wide Budget and associated Fiscal Year 2023 Budget and Appropriation Ordinance 22-03-02.

Commissioner McCabe made a motion to approve. Commissioner Smith seconded the motion.

ROLL CALL:

Solbrig	Aye
Stout	Aye
Smith	Aye
McCabe	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

Discussion and motion to approve bills presented for this meeting.

Commissioner Stout presented the bill list for April 1 through April 30 in the total amount of \$82,591.30. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner McCabe seconded the motion.

ROLL CALL:

Solbrig	Aye
Stout	Aye
Smith	Aye
McCabe	Aye

President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

Update Park District's finances and investments.

Director Mohr reported that the fiscal year ended with \$1.2 million cash on hand, ending with strong revenue.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported that the year closed with a reconciled balance of \$1.2 million. One new employee was hired and LPD received two impact fees from Briargate.

### Parks Department

Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that soccer is in full swing and keeping up with muddy fields due to weather. Replacing trash receptacle lids due to vandalism. New picnic tables have been ordered for Parkman Pavilion, still on back order until August. Ethan started yesterday, two new boys start Monday. New sealcoating and striping at various locations. Landscape Concepts in third and final year of mowing contract.

Tab Steinhaus, Facility and Vehicle Operations Manager reported that contractors were on site and a roofing inspection was done; fan replaced. A-Action was out for pest control. Opening bathrooms around parks, already seeing some vandalism in bathrooms. Going to start making police reports for major vandalism. Shingles at Mallard Ridge were repaired due to weather. Splash pad at Oak Ridge has been sealed.

### Recreation Department

Lori Friedl, Guest Services Manager, reported that she has begun overseeing the building attendants. Managing facility rentals and staffing for rentals and birthday parties.

Stephanie Friedl, Special Events Coordinator, reported that the Egg Hunt went very well and was well attended. Prepping for Live Music in the Parks. Story time in the Parks is coming up for summer. Girl & boy scout groups have been contacted to help out with events for volunteers.

Katie Kozuch, Recreation Program Manager, reported that programs are up from last year and going well. Upcoming events, May 6-Preschool Picnic, want this to be a celebration next year, potentially combining picnic and graduation. Preparing for camp, getting staff in place, field trips planned for camp.

David Milostan, Athletic Program Manager, reported that 340 kids in soccer, picture day went well. 5 star classes at full capacity. Tball registration open. VB camp coming up. 4 adult basketball teams for adult basketball league.

Kristi Murray, Director of Recreation reported that she has been meeting with full time staff and training them. New dance coordinator meeting. Active adult planning for trips, group effort to coordinate. Will offer CPR classes.

### Marketing Department

Kathy Kohler, Marketing and Community Relations Manager, reported that summer program guide was added to website, registration is open. Promotion through social media and beginning to plan Fall 2022, due June 13. Sponsorships received for Live Music in Park, including Chances video gaming \$700 and State Banks of the Lakes for \$700 (goal of \$10,000 (\$300 short) for sponsorships.) New banners for soccer league and Camp Exploration. July 9 is Unplug IL, planning for this. Also planning for Kids summer fest concerts, story in parks, family move in the park, virtual backpacks.

NEW BUSINESS: No new business to report

OLD BUSINESS: Update on Community Center Expansion and planning with FGM Architects and Midwest Mechanical.

Director Mohr reported that the finances are still being worked by underwriters, but an accurate budget was received. Due to rising interest rates and materials cost, the budget pricing has increased. Commissioners held a discussion about the benefits to community center expansion and if the project is cost effective.

Update on OSLAD Grant for Lewis Park re-development.

Director Mohr reported that he received proposals for new playground options which will be available for public input meeting on May 24 @ 5:00. Waiting on state for application dates, anticipating Mid-June – Mid-July.

OTHER BUSINESS: Commissioner Comment  
None

DIRECTOR'S REPORT: Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that Past President Parkman passed away. LPD is considering a possible dedication at a concert held at Parkman Pavilion once improvements from donations have been completed. There will be a commissioner added to board. Update on WSRA, meeting is scheduled for next Monday, May 16.

SAFETY AND RISK MANAGEMENT: Review Park District's Accident/Incident Reports  
CPR classes coming up.

CORRESPONDENCE: None

ADJOURNMENT: There being no further business to discuss, Commissioner McCabe made a motion to adjourn at 7:42; Commissioner Smith seconded the motion. President Solbrig declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 14<sup>th</sup> day of June, 2022.

Todd Solbrig  
Todd Solbrig – President  
Board of Park Commissioners