

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
LINDENHURST VILLAGE HALL**

**February 8, 2022 – 6:00 p.m.**

**CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** President Parkman led the group in the Pledge of Allegiance.

**ROLL CALL:**

Commissioners Present:	Dean Parkman	President
	Todd Solbrig	Vice President
	James Stout	Treasurer
	Sean Smith	Commissioner
Park District Staff:	Dave Mohr, Jr.	Executive Director
	Kristi Murray	Director of Recreation
Others Present:	Lauren Schulz	Recording Secretary

**APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the agenda as presented; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

**REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of January 11, 2022. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of January 11, 2022; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

Regular Meeting of the Board of Park Commissioners Minutes January 25, 2022. Commissioner Stout made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of January 25, 2022; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

**PUBLIC PARTICIPATION:** None

**TREASURER'S REPORT:** Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for January 1 through January 31 in the total amount of \$89,594.72. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Solbrig seconded the motion.

**ROLL CALL:**

Parkman	Aye
Solbrig	Aye
Stout	Aye
Smith	Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

Update Park District's finances and investments.

Director Mohr reported that LPD current has just over \$1.3 million cash on hand. Received \$35,000 from taxes, last and final.

STAFF REPORTS:

Business Department

Linda Marturano, Business Manager, reported that there were 3 impact fees.

Parks Department

Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that LPD will most likely have three seasonal employees for the summer. Backboard up at Mallard Ridge. Ordering new soccer goals for next season. Replaced stepping pod at Slove Park.

Tab Steinhaus, Facility and Vehicle Operations Manager reported that January inspections are complete. Hot water heater and power flush replaced. Krause finished electrical work. Waukegan Safe & Lock gave lock replacement quotes. Basketball hoops and poles serviced at community center. Hired new contractual cleaning group.

Recreation Department

Lori Friedl, Guest Services Manager, reported that fitness center and track are very busy during the day. Working with village to include flyer about LPD in new resident package, get welcome bag upon visiting LPD. Kid's Club Carnival in January was a success. Rentals are creating revenue.

Hannah Greenfield, Recreation Program Manager, reported that active adults took a trip that was a success. Flannels and Flapjacks was a success. Working with LVDL partnerships for summer events. Concert lineup for summer is finalized.

Sara Hilby, Athletic Program Manager, reported that winter basketball league is running and well attended. Adult league for pickle ball started and is a success. Waukegan Glass will replace a piece of broken mirror.

Katie Kozuch, Recreation Program Manager, reported that preschool numbers are up. Preschool open house is rescheduled for February 9, in person. 2022-2023 preschool registration is going well.

Kristi Murray, Director of Recreation reported that LPD is working on special recreation programs. Summer guides are done and will be on website with camp registration starting March 1.

Marketing Department

Kathy Kohler, Marketing and Community Relations Manager, reported that LPD logo was updated in foyer. Working on rewriting LPD information in LLR Chamber guide. LVDL held job fair and was there to represent LPD. Basketball sponsorship Greenwood Dental set up table on January 30 during basketball games.

NEW BUSINESS: Discussion and motion to cancel Regular Board Meeting schedule for February 22, 2022 due to lack of content.

Commissioner Smith made a motion to cancel Regular Board Meeting schedule for February 22, 2022; Commissioner Solbrig seconded the motion.

ROLL CALL:

Parkman	Aye
Solbrig	Aye
Stout	Aye
Smith	Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

OLD BUSINESS: Update on Village of Lindenhurst application for an Illinois Department of Commerce and Economic Opportunity to revitalize Slove Park as part of the larger Grand Ave. Corridor Renovation Project.

Director Mohr reported that DCEO grant was applied for on January 15 and there is a 90-day waiting period. If grant is not awarded, there are still plans to update Slove Park in phases.

Update on Community Center Expansion and planning with FGM Architects.

Director Mohr reported that he held a design team meeting to begin planning. Every two weeks, meetings will be held moving forward. A mechanical engineer will do a walk through to begin process. Director Mohr will facilitate a pre-contract meeting with FGM and Midwest Mechanical.

Update on OSLAD Grant for Lewis Park re-development.

Director Mohr reported that LPD has kick off meeting February 9. Scheduled topography and boundary survey with Peklay Surveying for Lewis Park. Governor has approved \$56 million for OSLAD Grants for 2022.

PRESIDENT'S REPORT:

Commissioner's Report

President Parkman asked if March 8 meeting could be moved to March 7 or March 10. Commissioners need to complete annual sexual harassment training.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, finance and investments, planning and development, policies and procedures, personnel, intergovernmental cooperation, etc.

Director Mohr reported that a meeting was held with PDRMA and requested if LPD can use online training center for annual sexual harassment training. Accounts will be set up for commissioners. Statement of Economic Interest – discussion held,

Director Mohr will update at next meeting. Intergovernmental agreement signed for Music in the Park.

Presentation and general discussion of Second Draft for Proposed Year-End Estimates of Fiscal Year 2021-2022 and Proposed Fiscal Year 2022-2023 District-wide Budget.

Director Mohr reported that numbers have been updated as of January 31, 2022 for the second draft of the budget. There are minor changes including: Property tax revenue, did receive one final payment. Increase in capital improvement under recreation account.

SAFETY AND RISK  
MANAGEMENT:

Review Park District's Accident/Incident Reports

Moving forward, LPD will only report on major accidents or incidents.

Monthly Report; Director of Recreation

LPD is meeting with Lt. Biggs to schedule annual life safety inspection and emergency plan. LPD is not changing any mask protocol at this time, as related to Covid19.

CORRESPONDENCE: Village of Lindenhurst update; discussion.

Nothing to report.

Village of Lake Villa update; discussion.

Nothing to report.

Lake Villa Township Lions Club update; discussion.

Nothing to report.

Lindenhurst/The Lakes Kiwanis Club update; discussion.

Nothing to report

Lake Villa District Library update; discussion.

Nothing to report.

ADJOURNMENT: There being no further business to discuss, Commissioner Smith made a motion to adjourn at 6:58pm; Commissioner Solbrig seconded the motion. President Parkman declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Lauren Schulz  
Recording Secretary

David Mohr, Jr., CPRP  
Executive Director  
Park Board Secretary

Approved by me this 8<sup>th</sup> day of March, 2022.

Todd J. Solbrig  
Dean A. Parkman - President -  
Board of Park Commissioners  
Todd J. Solbrig - Vice President.