



**Lindenhurst Park District**  
**Outdoor Picnic & Park Rental Application**  
 Contact Lori at 847-356-6011 Ext. 1000  
[Lfriedl@lindenhurstparks.org](mailto:Lfriedl@lindenhurstparks.org)

Invoice # \_\_\_\_\_

Key # \_\_\_\_\_

Rental Date Requested: \_\_\_\_\_ Location Requested: \_\_\_\_\_

Event Type: \_\_\_\_\_ Expected Attendance: \_\_\_\_\_

Rental Hours: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Renter Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

***Rental applications must be filled out in full with the waiver signed and dated in order to process your application. Reservations are approved on a first-come, first-served basis, as measured by the receipt of a completed application and all related deposits and fees paid. Submitting an application is not a confirmation of the rental. Reservations may be placed in-person, or emailed to [Lfriedl@lindenhurstparks.org](mailto:Lfriedl@lindenhurstparks.org). Fees are subject to change.***

	Resident	Non-Resident
<b>Linden's Landing Park Shelter – 2100 Sprucewood Lane</b> Features include: 6 picnic tables, shared beach and sand volleyball court. Accommodates up to 50 people.	\$ 80	\$ 100
<b>Mallard Ridge Park Shelter- 110 Robincrest Lane, key required</b> Features include: 6 picnic tables, electricity, shared playground, ball diamond, ½ court basketball, sand volleyball, tennis and pickleball courts and soccer field. Accommodates up to 75 people.	\$ 80	\$ 100
<b>Millennium Park Shelter- 201 Country Place Lane</b> Features include: 6 picnic tables, electricity, shared playground, ball diamond, soccer field, basketball and sand volleyball courts. Accommodates up to 75 people.	\$ 80	\$ 100
<b>Oak Ridge Park Picnic Area – 600 Independence Boulevard</b> Features include: Shared use of the Splash Pad Spray Park, Archaeological Dig Site, Activity Fields, 9-hole Disc Golf Course. Accommodates up to 50 people.	\$ 80	\$ 100
<b>“The Haven” Skating/Skateboard/BMX Track – 2200 E. Grass Lake Road</b> Features include: Banks, ledges, half pipe, quarter pipe along with a shelter with picnic tables. Accommodates up to 20 people.	\$140	\$ 175

**Special Use Permit**

Designed for any group size of 15 or more who wish to gather in the park, but do not want to rent a shelter.

**Call for pricing**

Security Deposit	\$	100
Rental Fee	\$	_____
Total	\$	_____
<input type="radio"/>	Deposit Refunded	3/1/22

## RENTER RULES AND REGULATIONS

**Alcohol:** No Alcoholic beverages shall be sold, given away, delivered or consumed on District property.

**Attendance:** To ensure the safety of your guests, the total number of your party may not exceed capacity listed on the approved application.

**Linden's Landing Beach:** There is no lifeguard on duty, fishing is prohibited while there is swimming activity.

**Behavior:** All activities must be conducted in an orderly manner. Foul or abusive language, attempted/physical confrontation is not permitted and will result in immediate expulsion from the facility.

**Cancellations:** Must be communicated 7 days prior to the rental date for a full refund, less a \$10 service fee. Lindenhurst Park District reserves the right to cancel any rental due to unforeseen circumstances that would prevent the renter from safely utilizing or reaching the rental facility (i.e. flood, fire etc.). In the case of a cancellation by Lindenhurst Park District, the renter shall receive a full refund of all rental fees including deposit.

**Certificate of Insurance:** Tents, canopy's, inflatables or any type of staked equipment brought in from a rental company or personally owned must be listed for pre-approval and may require a Certificate of Insurance with a one-million dollar general liability coverage policy listing the Lindenhurst Park District as additionally insured. A copy must be provided to the Park District two weeks prior to the event. If requesting to sell food, a permit from The Lake County Health Department is mandatory.

**Clean Up:** Lindenhurst Park District property and equipment must be cleaned after use, trash placed in proper receptacles and all decorations & tape removed by the renter following the event. Insufficient clean-up will affect the refund of the renter's deposit.

**Decorations:** Decorations may be affixed using blue painters tape, string or command hooks. No tacks, nails, hooks or any type of clear adhesive tape are permitted.

**Emergency Contact:** If there is an emergency during your rental, please contact District Staff at 224-701-5019.

**Hours:** Rentals are available from 10:00am until park closing at sunset. No items can be stored at or delivered to the facility before or after your contracted time on the approved application. All events must start and end per hours listed on the approved rental application to avoid an additional charge or loss of your deposit.

**Keys:** Mallard Ridge Park shelter requires a key to unlock restrooms and or electrical boxes. Keys should be picked up within two days of your rental at the Community Center and dropped off in the after-hours drop box afterwards.

**Music:** No amplified sound is permitted in the park that produces noise levels that interfere with or detract from the general enjoyment of the general public in the surrounding area. Park Staff can require volume to be lowered if deemed necessary.

**Parking:** Please utilize designated parking spaces for party guests. Cars may not be driven or parked on grass.

**Payment:** Payments can be made by cash, check, Visa, MasterCard or Discover. Checks should be made payable to Lindenhurst Park District. NSF checks or declined credit cards will result in an additional \$25 charge.

**Pets:** Pets are not permitted on park property.

**Playgrounds:** Playgrounds and fields are considered public spaces and may be utilized by the general public during your rental.

**Renter:** Must be at least 21 years of age or older and in attendance for the duration of the event. The renter must declare on the application all activities which will take place on Park District property. The renter will assume full responsibility for the rental and is solely responsible for the actions of any member of their group.

**Rescheduling:** The renter assumes the risk of inclement weather when renting an outdoor facility. No refunds will be given for inclement weather. Rescheduled dates are subject to availability and an administrative fee of \$10.00.

**Restroom:** Restrooms are located at each shelter.

**Security Deposit Refund:** The security deposit is due at the time of registration and is not include in the rental fees. The deposit will be refunded in full if the renter complies with all rules and regulations on the rental application. It is further agreed to reimburse Lindenhurst Park District in full for any costs for repair, replacement or cleaning of the premises or equipment which exceed the amount of the deposit. Upon approvals, refunds will be issued within 3-5 days.

**Skate Park:** Skateboard/in-line Skates & bike areas are unsupervised and participants ride at their own risk.

**Special Use Permit:** Required for any event held in Lindenhurst Park District Parks beyond standard public use of a rental. This does not include the use of a shelter. Types of events include charity, running/walking, cross-country runs, filming, for profit, school groups, church services, etc. Usage with an anticipated attendance of more than 200 or certain specified activities will require Director & Board approval.

**Tickets/Fees:** The renter may not charge an admission, sell tickets or solicit donations on Park District property without the written consent of the Park District Director and Board of Commissioners. This includes selling any articles or accepting orders for articles. Gambling in any form is prohibited.

Initial \_\_\_\_\_

**WAIVER, RELEASE, INDEMNITY AND HOLD HARMLESS AGREEMENT**

As used in this Agreement, the terms “I”, “me” and “my” refer to the undersigned and all of my participants, guests and spectators and each and all of their successors, heirs, executors, trustees and assigns. The terms “you” or “your” refer to the Park District.

The terms “facility” or “premises” means any and all real property, machinery, equipment and apparatus, and any other fixtures and appurtenances contained thereon.

The term “equipment” means any and all personal property, including but not limited to sporting goods and equipment, rented to me in relation to the use of the Park District premises.

In consideration for the Park District permitting me to rent, lease and/or reserve all or any portion of the premises and equipment described herein, and as a condition of such rental, lease or reservation, I agree that I:

- Have read, fully understand and will comply with all facility and equipment rules;
- Knowingly and voluntarily assume the risk of participating in any and all activities on the premises;
- Recognize that my use of the premises or certain equipment may require strenuous exertion, carry the potential for bodily contact or may be characterized as ‘hazardous recreational activity’ and carries with it certain inherent risks of injury, (including exposure to a communicable disease), death and damage to real or personal property;
- Have inspected the premises and equipment and have found it to be in a safe condition for the activities which I intend to conduct thereon;
- Knowingly and voluntarily waive, release and discharge the Park District and its officers, agents, employees, volunteers and independent contractors (collectively the ‘Released Parties’) from any and all claims for injuries, damages, or loss of any kind or severity whatsoever, which I might sustain as a result of participating in any and all activities on the premises by reason of the nature of such activities or the physical condition of the premises; and
- Shall indemnify, defend and hold harmless the Released Parties from any and all claims for injuries, damages or loss, of any kind of severity whatsoever, which might be sustained as a result of my participation in any and all activities on the premises by reason of the nature of such activities, the physical condition of the premises or the nature or lack of supervision.

I understand that digital images/video may be taken on Park District property and I give my permission to use such images in print or digital media, including internet, to promote the Park District.

I have read and fully understand the above important information, assumption of risk, waiver, facility rules and regulations and release of all claims and indemnification. I further understand that any advisements or warnings of the particular risks of the subject premises or the facilities thereon are incorporated by reference into and become a part of this agreement.

***Lindenhurst Park District is not responsible for lost, stolen or damaged personal items or personally rented equipment.***

APPLICANT: \_\_\_\_\_  
(Print name)

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_