

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
COMMUNITY CENTER GYMNASIUM**

June 9, 2020 – 6:00p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.

PLEDGE OF ALLEGIANCE: President Parkman led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Dean Parkman President
Todd Solbrig Vice President
James Stout Treasurer
Victoria McCabe Commissioner
Sean Smith Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director/
Park Board Secretary
Kristi Murray Superintendent of Recreation
& Risk Management

Others Present: None

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 5-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of May 12, 2020. Commissioner Stout made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of May 12, 2020, pending review of pages 2 and 4 by the President which were omitted in the board packet; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 5-0.

PUBLIC PARTICIPATION: No public participation.

TREASURER'S REPORT: Discussion and motion to approve bills presented for this meeting. Commissioner Stout presented the bill list for May 1, 2020 through May 31, 2020, in the total amount of \$277,530.39. Commissioner Stout made a motion to approve the bills presented for this meeting as read by President Parkman; Commissioner Smith seconded the motion.

ROLL CALL: Parkman Aye
Solbrig Aye
Stout Aye

McCabe Aye
Smith Aye

President Parkman declared the motion unanimously carried on a roll call vote 5-0.

Update Park District's finances and investments.

None at this time.

STAFF REPORTS:

Parks Department

Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that park maintenance staff continue regular care and maintenance of trees and bushes at parks, as well as weed spraying. New mowing contractor began, as well as work with landscaping contract Rosborough. All 5 light poles along the drive of the Community Center have been replaced. Soday Services will be in to clear the entire east side of the walking path this month to complete phase 1 of the project. Two seasonal parks staff are now working and assisting with daily parks business. Basketball courts, tennis courts and the skate park COVID restrictions have been lifted.

Tab Steinhaus, Facility and Vehicle Operations Manager, reported that Fox Valley Fire and Safety came and tested all 20 fire extinguishers as well as alarms and sprinkler system. Splash Pad is up and running with the hopes of opening with modifications on or about June 26. Front offices have been painted and blinds replaced. "Security" cameras and decals were installed at Oak Ridge and Millennium Park. MGN Lock fixed vandalized door handles at Millennium Park. Buses 30 and 31 are up to date on safety lane inspections. Ten additional wall mount hand sanitizers and 2 free standing sanitizers were ordered from Peterson Products.

Recreation Department

Superintendent Murray reported that May brought hope of expanded guidelines and potential programming opportunities. Staff have been working on mini sessions of classes to being reintroducing pre-registered programming to the community. These will begin in June and continue monthly until the distribution of the fall guide. Manager Behnke reported that the phone has been turned on for public calls on Mondays and Wednesdays while she is in the office. Behnke completed The Science of Well Being course that was tasked by Superintendent Murray and felt it was insightful and exciting. Online registration for camp and soccer has been occurring; this is the first season for online registration for the soccer program and it has been successful. Coordinator Derrick prepped for a story walk event on June 8th. The fishing derby event was rescheduled as a virtual event for the Saturday of Father's Day weekend. Children will send pictures of their catches with measurements to Coordinator Derrick; prizes will be awarded for largest bass, crappie and bluegill. Virtual Dance camp begins on June 15th and there are currently 9 students enrolled in 5 different classes. Manager Kozuch and Manager Kohler worked together to complete graduation videos of the preschool students that will be heading to kindergarten this year – videos are viewable on the District's Facebook page. Summer camp begins on June 8th and will be running from 8a-4p Monday through Friday. The staff and participants will be trained on COVID-19 safety guidelines and camp will be managing with a new tent location and drive through drop off and pick

up. Manager Reimer noted that the 2020/2021 soccer season is available for registration online. No late fees will be charged for the season. Reimer has been working to create new programming to offer the community as mini sessions for the summer months, including a modified t-ball league and soccer classes.

Marketing Department

Kathy Kohler, Marketing and Community Relations Manager, reported that she has been attending monthly zoom meetings with staff. Action Printing has been notified that we will not be printing a fall guide. Campaigns on social media have been keeping Manager Kohler busy, including Pirate Week and the creation of the preschool graduation videos. The district is up to 992 followers on Instagram and 3362 followers on Facebook.

NEW BUSINESS: No business to address.

OLD BUSINESS: Update on Smart Approach

Director Mohr participated in a 30-minute call recently to discuss. Researchers will be compiling data from the study and will be contacting Director Mohr for additional information, should the study be published.

Update on Land Cash Donation for proposed new subdivision Briargate in Lindenhurst

Director Mohr noted that the Village of Lindenhurst will be having a hearing and expect to receive final approval for the subdivision on June 22. The District will receive 10% of the land cash donation up front, and additional monies for each permit that is pulled.

PRESIDENT'S REPORT:

Commissioner's Report

Nothing to report.

DIRECTOR'S REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, intergovernmental cooperation, annual audit, etc.

Executive Director Mohr reported that volleyball nets will be going up. Commissioner McCabe inquired about soccer nets to which Director Mohr responded that the District will consider putting up single nets at Millennium Park, Forest View and Oak Ridge soccer fields. Mohr will be participating in a pilot program focused on user-centric decision making on behalf of the district. The program will be free for the District with Mohr's voluntary participation. The Master Plan project price will stay the same, but will be postponed to January 2021. Sikich will be managing the district's financial audit for the year; Director Mohr plans to go out for a three-year bid in 2021. Painting has begun on the playground at John Janega park. There has been no update from LCDOT on the expansion of the sidewalk connecting Oak Ridge and the Underpass, although a survey has been completed. All Summer Concerts for 2020 have been cancelled by the IGA; the district will be working on a plan to potentially host concerts at Parkman Pavilion in July if phase guidelines permit. Director Mohr will be opening playgrounds

throughout the district but will be posting signage at each park listing safety guidelines and risk of use.

SAFETY
AND RISK

MANAGEMENT:

Monthly Report; Safety Coordinator

Kristi Murray, Superintendent of Recreation and Risk Management, reported that she has been spending much time perusing the State of Illinois, CDC, PDRMA and IAPD websites and communications to provide informed trainings and safety documentation regarding the current COVID-19 state. New training protocol has been developed, as well as a Phase 3 programming guideline document.

Review Park District's Accident/Incident Reports

No accident/incident reports.

EXECUTIVE SESSION:

CORRESPONDENCE: Village of Lindenhurst update; discussion.

Director Mohr wrote a letter of support for the Village

Village of Lake Villa update; discussion.

Nothing to report.

Lake Villa Township Lions Club update; discussion.

Nothing to report.

Lindenhurst/The Lakes Kiwanis Club update; discussion.

Nothing to report.

Lake Villa District Library update; discussion.

A new Executive Director has been hired to replace the previous Director, whose last day was June 3.

ADJOURNMENT:

There being no further business to discuss, Commissioner McCabe made a motion to adjourn the meeting at 6:43p; Commissioner Smith seconded the motion. President Parkman declared the meeting adjourned on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Kristi Murray
Superintendent of Recreation and Risk Management

David Mohr, Jr.
Executive Director & Park Board Secretary

Approved by me this _____ day of _____, 2020.

Dean A. Parkman – President
Board of Park Commissioners