

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
COMMUNITY CENTER BOARD ROOM**

**February 25, 2020 - 6:00p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.

PLEDGE OF ALLEGIANCE: President Parkman led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Dean Parkman President  
Todd Solbrig Vice President  
James Stout Treasurer  
Sean Smith Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director/  
Park Board Secretary

Others Present: Catherine Barth Recording Secretary

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of February 11, 2020. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of February 11, 2020; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: No public participation.

DIRECTOR'S REPORT: General discussion of Second Draft for Proposed Year End Estimates of Fiscal Year 2019-20 and Proposed Fiscal Year 2020-21 District-wide Budget. Executive Director Mohr reviewed the second draft of the budget with the Board and noted the following:

In the Corporate Fund, the Computer Hardware/Software/Contractual Account estimated year-end finished higher than originally estimated because the District had to transfer over some domains to permanently own them. In the Park Operations Account, Contractual Wetlands/Pond Maintenance adjusted based on receipt of prescribed burn quotes for John Janega Park. In the Facility Operations Account, year-to-date has been adjusted. Contractual Preventative Maintenance has been difficult to budget for due to unforeseen items that may arise, like the fire

alarm inspection that will occur in the near future. The Fleet Operations Account saw no changes, though there will be some repairs in the near future like new brakes on the van, as well as possibly new tires.

In the Recreation Fund, Program Revenue year-to-date adjusted because of registration information received. In Professional Services, the District would like to work with Northern Illinois University, who has been very involved with the Village of Lindenhurst, for the master plan and needs assessment. Program Guide Delivery and General Printing may see changes in the future because the District is looking at possible ways to rebrand the Guide, possibly by cutting back pages, performing fewer mailing, or targeting specific delivery areas; this can be done through an increase in guidance to the website and social media. There were no incredible changes under Beach/Spray Park, though the year-to-date was updated; the District is on schedule to de-winterize the first week of May. In Special Events, the Live Music in the Parks Account saw an increase due to some additional sponsorships for the Children's Concerts; those will be reflected at the end of February. Engle Junction Preschool saw a new line item, Donations/Fundraising, which used to filter into Miscellaneous Revenue, but now will allow greater tracking of those funds. Under Athletics & Fitness, Contractual Services and Part-time Staff Wages have been separated and also adjusted to take into account minimum wage raises. Before/After School Program has been updated for year-to-date and forecasted a bit better than the first draft. The Active Adults/Trips Account saw the addition of a new line item, Cooperative Program Reimbursement; the District does front all costs for hosting events involving other districts, and once reimbursement is received, those funds will be filtered into this new account. In-House Youth Soccer Program has not seen much change due to the off-season, but numbers for Contractual Mowing are accurate after the contract bid completion. Camp Exploration has not much change except for adjustments for some field trip down payments. The Dance Program Account has seen tremendous gains in the Non-Resident Registration Revenue than originally budgeted and is seeing participants from 6 surrounding towns.

In the Audit Fund, the Accounting Services Account demonstrates change for the next audit. In the Special Recreation Fund, the SRSNLC Expenses are a bit more than budgeted because it is now covering portions of two positions' salaries. In the Insurance & Liability Fund, Safety Improvements has been adjusted due to gym railing work that was essential to complete.

In the Site & Construction Fund, Developer Impact Fees now reflects the 10% down the District will receive, though it has not heard from the legal team. Community Center Development includes architectural plans for the new multipurpose room and community center improvements.

The Fiscal 19-20 Estimated and Fiscal 20-21 Proposed have been adjusted and should still show gains even with Capital Improvements.

Update and Correspondence.

Commissioner Parkman, Executive Director Mohr and Superintendent Murray attended the Legislative breakfast. They met with 3 senators and 4 representatives and encouraged continued communication. They were informed about capital money, which senators and representatives are allowed to award to districts for planned projects; however, these funds, if awarded, may not be received for 6 years. The District hopes to be awarded for future projects. The District also would like to invite senators and representatives to the new playground ribbon cutting which will hopefully occur at the preschool picnic. A commendable congratulations goes to Commissioner Parkman who was honored with a Legacy Award; the District thanks him for all of his service and support. Finally, Commissioner Stout shared that the fire department has sworn in a total of 12 new full-time lieutenants and 3 battalion chief during a party that was held at the Lake Villa District Library.

ADJOURNMENT: There being no further business to discuss, Commissioner Smith made a motion to adjourn the meeting at 6:35; Commissioner Stout seconded the motion. President Parkman declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Catherine Barth  
Recording Secretary

David Mohr, Jr.  
Executive Director & Park Board Secretary

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Dean A. Parkman – President  
Board of Park Commissioners