

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
COMMUNITY CENTER BOARD ROOM**

**October 8, 2019 - 6:00p.m.**

- CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.
- PLEDGE OF ALLEGIANCE:** President Parkman led the group in the Pledge of Allegiance.
- ROLL CALL:**
- |                        |   |  |
|------------------------|---|--|
| Commissioners Present: | Dean Parkman<br>Todd Solbrig<br>James Stout<br>Sean Smith | President<br>Vice President<br>Treasurer<br>Commissioner   |
| Park District Staff:   | Dave Mohr, Jr.<br><br>Kristi Murray                       | Executive Director/<br>Park Board Secretary<br>Superintendent of Recreation<br>& Risk Management |
| Others Present:        | Catherine Barth<br>Katie Kozuch<br>Dawn Suchy             | Recording Secretary<br>Recreation Program Manager<br>Park Board Liaison/<br>Village Trustee      |
- APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the agenda as presented; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.
- REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of September 10, 2019.  
Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of September 10, 2019; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.
- PUBLIC PARTICIPATION:** Nothing to report.
- TREASURER'S REPORT:** Discussion and motion to approve bills presented for this meeting.  
Commissioner Stout presented the bill list for September 1, 2019, through September 30, 2019, in the total amount of \$140,511.02. Commissioner Stout made a motion to approve the bills presented for this meeting; Commissioner Solbrig seconded the motion.

ROLL CALL: Parkman Aye  
Stout Aye  
Solbrig Aye  
Smith Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

Update Park District's finances and investments.

With the personnel change in the Superintendent role, 10% of the new Superintendent's salary will now come out of the Insurance and Liability fund do to taking over the Risk Management/Safety Coordinator role for the district.

STAFF REPORTS:

Parks Department

Executive Director Mohr noted that Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that with the Haunted Trail coming soon, work is being done on the trail, the trees, and wood chips to prepare for the October 19<sup>th</sup> event. He continues to monitor the boardwalk at John Janega Park while we are awaiting an estimate from Atlas Piers. Lakeland Exteriors is replacing the cedar roof gazebo, which should be completed the first week of November. He also reported on the replaced panels at the skate park. Finally, he met with companies regarding sealcoating cracks at the tennis and basketball courts, aside from Mallard Ridge, which will be completed next year. Executive Director Mohr noted that Jacob Andersen, Facility and Vehicle Operations Manager, reported that the District did hire a new electrical company who came out to do light electrical work. Executive Director Mohr will meet this upcoming week for a quote on lighting under the track. During regular inspection, a massive air bubble in the membrane of the south end of the gym room was discovered and needs emergency repair. Furthermore, the dump truck windshield was replaced. There was also some vandalism of the gutters and umbrellas at the Oak Ridge Park; they are functional right now, and we will wait for the splash pad season to restart before fully repairing them.

Recreation Department

Superintendent Murray noted that Katie Kozuch, Recreation Program Manager, reported that 4 participants attended the annual Fall Getaway to St. Germain, WI. She provided a picture booklet highlighting the event. Two programs ran throughout September with 8 total registrations. Furthermore, the All-Stars participated at the Special Olympics Tournament on September 22<sup>nd</sup> and have been invited to join the Fall Games in Rockford at the end of October. Additionally, early childhood enrollment is up this year with a total of 31 registrants, and preschool enrollment is higher, as well. Superintendent Murray noted that Zac Reimer, Athletic Program Manager, reported that fall soccer has completed the first 4 weeks with only 2 games needing make-ups. The Board discussed the possibility of using Antioch's fields, due to the program being dissolved, in the event of future make-up games. Furthermore, yoga is running the first session with 10 participants. Fall classes are up for enrollment with new programs being offered this year. Superintendent Murray noted that Renee Metzelaar, Recreation Program Coordinator, reported that the Active Adult Coffee Club met with Connie Barszcz from State Bank of the Lakes in a Senior Money Smart Class. Furthermore, the Active Adult Trips for September included a visit to Burlington, WI and was fully

booked at 24. The annual Halloween party is scheduled for October 25 with a scarecrow theme. Superintendent Murray noted that Lisa Behnke, Registration and Rental Coordinator, reported on rentals for 4 nerf parties, 1 sports party, and 3 volleyball ½ gym rentals. Park rentals for 2019 are down a bit at Millennium but increased at Oak Ridge, Linden’s Landing, and Parkman Pavilion. Superintendent Murray finally noted that before and after school program enrollment is at 148.

Marketing Department

Director Mohr noted that, Kathy Kohler, Marketing and Community Relations Manager, is reviewing the draft of the 2020 winter program guide. Resident registration starts November 19<sup>th</sup>, and non-resident registration starts November 26<sup>th</sup>. There are new sponsors for the Haunted Trail: Camosy Construction; Rosborough Partners, Inc.; Climate Control; Orthodontic Specialists of Lake County; Tom Lippert, and Mayor Marturano. This event has reached over 57,000 people on social media, which is the highest event to date. Finally, something new for the tree lighting will be a dressed up yeti and elf.

NEW BUSINESS: Discussion and motion to approve Resolution No. 19-10-03; a resolution approving the waiving of competitive bidding and awarding contracts for emergency repair measures

Executive Director Mohr reported that Sullivan Roofing has the contract to fix the 2,500 sq. ft. of flat roof membrane. Commissioner Smith made a motion to approve Resolution No. 19-10-03; Commissioner Stout seconded the motion.

ROLL CALL:	Parkman	Aye
	Stout	Aye
	Solbrig	Aye
	Smith	Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

OLD BUSINESS: Update on Smart Approach to Resource Allocation and Cost Recovery project. Executive Director Mohr reported that the District has settled on the financial sustainability philosophy with the goal of being a living and breathing model through 2021. At this point, Executive Director Mohr presented the option to the Board to cancel the research study portion of the contract: the District is far enough along in the process; has received the guidance needed; has policies set in place, which was the goal of entering the study initially; and exiting the contract will save the district significant funds. The Board was in agreement with Mohr’s decision.

PRESIDENT’S REPORT:

Commissioner’s Report

Executive Director Mohr and Commissioner Parkman attended the National Convention and found it worthwhile. The Convention was not necessarily set up to cater to smaller districts, but still information was provided that may prove worthwhile, such as the increase in esports popularity, adult programming, structure tactics, creative funding and more.

DIRECTOR'S  
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, intergovernmental cooperation, audit, NRPA, personnel, registration software, etc.

Executive Director Mohr reported that there will be some changes from an HR standpoint because of new marijuana laws. Executive Director Mohr also had an intergovernmental meeting at the library where the group secured dates for many concerts, including one at the library. They also discussed food options, with the consideration of Bauer's Catering. The room was split regarding fireworks, but the consensus is to not have fireworks for 2020, though the event is not off the table entirely. Additionally, Executive Director Mohr is hoping to hear back regarding the audit so the Board can approve that in November. Finally, Executive Director Mohr discussed legal updates. There has been a complaint by Lindenhurst resident George Weckbacher regarding the operation of the preschool program. He made the complaint formal with the state's attorney. Legal counsel responded. Resident Weckbacher then made a separate complaint with DCFS who arrived at the District and spoke with Executive Director Mohr. On September 12<sup>th</sup>, DCFS hand delivered a letter from licensing representative Kathryn Cziczko calling for the closure of the preschool program. The District has never claimed to be a child care facility nor a school district, so they, by definition, are allowed certain exemptions. The District could pursue the licensing process, but that would be counterproductive to the program since it inherently is not a day care facility, nor is it equipped to be one, nor is the District promoting the program as one. The program is designed and offered as a means for parents to drop their children off 2-4 days per week for 1.5-2.5 hours to play, socialize, and learn together, which inherently happens when children congregate. The Board consensus is to continue to operate unless legally told not to, at which point they would plan to appeal.

SAFETY  
AND RISK  
MANAGEMENT:

Monthly Report: Superintendent of Recreation and Risk Management

Kristi Murray, Superintendent of Recreation and Risk Management, reported a low month of safety issues. Staff reviewed CPR certification. They are also prepared for the conference in January.

Review Park District's Accident/Incident Reports

There were no accidents to report.

EXECUTIVE  
SESSION:

Executive Session, 5 ILCS 120/2(c)(11)—Pending or Imminent Litigation

Commissioner Smith made a motion to remove Executive Session, 5 ILCS 120/2(c)(11) from the agenda; Commissioner Solbrig seconded the motion.

ROLL CALL:	Parkman	Aye
	Stout	Aye
	Solbrig	Aye
	Smith	Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

CORRESPONDENCE: Village of Lindenhurst update; discussion.

The village will be voting on marijuana issues due to law changes. There has been discussion regarding closing the Village Hall on Saturdays; it is still up for debate. The Grand Ave. project continues, but rain has slowed progress. Rte. 45 project is in a similar situation. The Methodist Church on Beck Rd. is closing and will be up for sale. Finally, the senior community asked for 6 changes, which the Village has compromised on, so they are prepared for a next year start.

Village of Lake Villa update; discussion.

Nothing to report.

Lake Villa Township Lions Club update; discussion.

Nothing to report.

Lindenhurst/The Lakes Kiwanis Club update; discussion.

Nothing to report.

Lake Villa District Library update; discussion.

Nothing to report.

ADJOURNMENT: There being no further business to discuss, Commissioner Smith made a motion to adjourn the meeting at 7:03; Commissioner Solbrig seconded the motion. President Parkman declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Catherine Barth  
Recording Secretary

David Mohr, Jr.  
Executive Director & Park Board Secretary

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Dean A. Parkman – President  
Board of Park Commissioners