

**LINDENHURST PARK DISTRICT  
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS  
COMMUNITY CENTER BOARD ROOM**

**July 9, 2019 - 6:00p.m.**

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.

PLEDGE OF ALLEGIANCE: President Parkman led the group in the Pledge of Allegiance.

ROLL CALL: Commissioners Present: Dean Parkman President  
Todd Solbrig Vice President  
Victoria McCabe Commissioner  
Sean Smith Commissioner

Park District Staff: Dave Mohr, Jr. Executive Director/  
Park Board Secretary  
Matthew Vanderkamp Superintendent of Recreation  
Kristi Murray Safety Coordinator/  
Recording Secretary

Others Present: George Weckbacher Lindenhurst Resident

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda as presented; Commissioner Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of June 11, 2019.  
Commissioner Solbrig made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of June 11, 2019; Commissioner Smith seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.

Semi-Annual Review of Closed Session Minutes.  
No closed sessions were held.

PUBLIC PARTICIPATION: Lindenhurst resident Weckbacher presented a page of questions for the Board of Commissioners with regards to business conducted by the District. Weckbacher wants expense reports for preschool program. Concerned that running LPD Preschool program is competing with local businesses, tax payers and operating unlawfully.

Community member Weckbacher is also alleging that LPD is running a 'day care center' and inquires if the district has been licensed by the state of Illinois. Weckbacher notified the Board that if he has not received a response from

Board/Staff on the licensing issue by Friday June 14, he will be contacting the Illinois State's Attorney's office with a cease and desist request.

Community member Weckbacher also commented that not only all staff but Board Members additionally must go through a screening process as they are accessible to children within their role as Board Members.

Director Mohr commented that he will follow up with Weckbacher within the week.

TREASURER'S  
REPORT:

Discussion and motion to approve bills presented for this meeting.

Director Mohr presented the bill list for June 1, 2019 through June 30, 2019 in the total amount of \$221,115.48. Commissioner Smith made a motion to approve the bills presented for this meeting; Commissioner McCabe seconded the motion.

ROLL CALL:	Parkman	Aye
	Solbrig	Aye
	McCabe	Aye
	Smith	Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

Update Park District's finances and investments.

The Park District has started a new fiscal year. Will be transferring \$85,000 to Site and Construction fund per approved budget.

STAFF REPORTS:

Parks Department

Executive Director Mohr noted that Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that sand was dumped at Linden's Landing and Mallard Ridge. Soccer fields at Heritage Trails, Forest View and half of Engle park have been seeded and will be reconditioned in the coming weeks. Tree pruning and weeding has been taking place weekly. New sign ordered for Janega Park will be arriving within 2 weeks. Lower parking lot curb repair was completed by Camosy Construction; paving will take place the weekend of July 13<sup>th</sup>. Director Mohr noted that Jacob Andersen, Facility and Vehicle Operations Manager, had HVAC filters replaced throughout the facility. Pest control services happened at the Community Center on July 2. June Skate Park inspection communicated that 4 panels need to be replaced, which are on order from California. Fox Valley Fire and Safety was approved to inspect sprinkler system in Phase 1. Joe Vocke from Grayslake Park District assisted with set points at the Oakridge Splash Pad. Trucks 21 and 22 passed inspection at Safety Lane on June 4. Bus 30 got 4 new tires and a new PC board. New Parks Attendant Henry Ortega started and has been a successful addition to the parks team this summer.

Recreation Department

Superintendent Vanderkamp noted that Katie Kozuch, Recreation Program Manager, reported that six programs ran throughout June - 16 total registrations for active program through SRSNLC. Total number of Early Childhood registrations for June was 69. The first session of Little Crossings Summer Day Camp ended on June

28<sup>th</sup>. Eleven 3-4 year olds and 16 4-5 year olds were registered. Zac Reimer, Athletic Program Manager, reported that June 15<sup>th</sup> was the end of the spring season for soccer. Soccer registration for the 2019/2020 season is at 450, compared to 388 at this time last year. Open gym revenue for June was \$1688. Renee Metzelaar, Recreation Program Coordinator, reported that Thursday cards participation saw a slight increase this month. The Active Adult Summer Picnic was held on June 14 with 19 participants who enjoyed fried chicken, music and games and prizes. Director Mohr, Superintendent Vanderkamp and Coordinator Murray will be giving a brief lesson on Amilia at the Senior Cards and Games on July 11. Trips for June included Graceland Cemetery and Arboretum (13 registered), Chicago Architecture Tour and the McCormick Bridgehouse Museum (17-full) and Lunch and a Movie at Buca di Beppo (11-registered). Shooting Stars Theatre Camps – Mary Poppins and Aladdin are scheduled for July. Art Ignite Thursdays Mandala Rock Painting had 19 registered. Mackenzie Derrick, Special Events & Dance Coordinator, reported that 45 people attended and participated in the Family Fitness Day and Kite Fly on June 8. Movin Monday (glow theme) on June 10 had a record 50 people attend. Upcoming events to be held at Oak Ridge Splash Pad on July 15<sup>th</sup> (Movin Monday) and July 18<sup>th</sup> (Bubble Bash). Dance programming begins on July 8, 11 of the 14 classes are currently scheduled to run. Lisa Behnke, Registration and Rental Coordinator, reported that the Community Center had 2 nerf parties and 3 volleyball ½ gym rentals for the month of June. Park rentals included 2 at Oakridge Park, 8 at Millennium Park, 3 at Mallard Ridge Park and 1 at Lindens Landing. Matthew Vanderkamp, Superintendent of Recreation, reported that he attended multiple meetings and trainings this month.

#### Marketing Department

Director Mohr noted that, Kathy Kohler, Marketing and Community Relations Manager, managing press releases on programs and events. Honored Officer Kirkpatrick for Community Service Award in 2018. Secured a new \$900 sponsorship for Haunted Trail. Fall program guide was sent to printer on July 9. Planned and coordinated a team building event for staff at the Kenosha Kingfish game. Continues to see successes on social media postings.

NEW BUSINESS: No new business.

OLD BUSINESS: Update on Smart Approach to Resource Allocation and Cost Recovery project. Executive Director Mohr received an email today that our cost recovery tool is ready to be used. Will schedule a meeting for a first walk through for usage. It will be exciting to see staffs work come to fruition with the tool.

PRESIDENT'S REPORT:

#### Commissioner's Report

President Parkman will be attending IAPD Legislative Committee event at Thunderhawk this month.

Commissioner McCabe attended Fun Run/Kite Fly and enjoyed the event. Also heard great things about the volleyball class.

DIRECTOR'S  
REPORT:

Update of various administrative activities; capitol and safety improvements, legal updates, intergovernmental cooperation, annual audit, website, registration software etc.

Executive Director Mohr reported that lower parking lot asphalt starts on July 12 through the weekend, weather permitting. Concrete work has been completed, with an additional safety fix to lower level sidewalk. Meeting with a new contractor for tennis and basketball court repair at Millennium Park, Mallard Ridge and potentially Sedgewood Cove. Lewis Park tennis courts need to be redone, not repaired, but Director Mohr is unsure of timing. Seeking estimates for a refinishing of the gazebo at John Janega Park. Phase 1 bathrooms need remodel but plans may be halted to next fiscal year. House Bill 1438 (recreational use marijuana) – LPD will be updating ordinances to mirror Village of Lindenhurst, as well as Personnel Policies. July 3 Fireworks show was a great success. LV and Lindenhurst Police, as well as Fire and School staff all came together to assist. Location was ideal. IGA will meet to discuss events and determine the future of the fireworks. Annual audit was completed on July 2 and 3. Post employment retirement benefits were questioned and Director Mohr is working with legal counsel to determine if an additional study is necessary. Insurance and liability fund dollars were used to pay for building issues occurring in the Multipurpose Room; the district will be receiving a letter from PDRMA supporting use of the funds to give to the auditors. Website will be reviewed by limited staff mid-July; should go live July 30. Registration software account creation will begin this month to prepare constituents for resident registration on August 6. Park maintenance schedule will be changing due to resources and man power this month. The contractual company will be handling additional mowing to free-up in house staff for additional park projects.

SAFETY  
AND RISK  
MANAGEMENT:

Monthly Report; Safety Coordinator

Kristi Murray, Safety Coordinator, reported that she led Summer Camp safety training and driver training in early June. Document Destruction process has moved along – 25 boxes were shredded and staff were trained on future document storage processes. Will be emailing a letter to an active group of constituents for household creation in Amilia. Staff have been trained and are prepared to assist.

Review Park District's Accident/Incident Reports

There were four accident/incident reports for the past month. On June 13 a summer camp participant hit his head on the playground. On June 17 a summer camp participant was hit in the face with a ball. On June 21, an employee was injured helping a camp participant. On June 24 a senior aerobics participant hurt her arm when she lost her balance while doing aerobics.

CORRESPONDENCE: Village of Lindenhurst update; discussion.  
Nothing to report.

Village of Lake Villa update; discussion.  
Nothing to report.

Lake Villa Township Lions Club update; discussion.

Nothing to report.

Lindenhurst/The Lakes Kiwanis Club update; discussion.

Nothing to report.

Lake Villa District Library update; discussion.

In the process of moving to new location. Have been involved in the camp Summer Reading program and will be participating in the Little Lake County playground tour with LPD.

ADJOURNMENT: There being no further business to discuss, Commissioner McCabe made a motion to adjourn the meeting at 6:48; Commissioner Smith seconded the motion. President Parkman declared the meeting adjourned on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Kristi Murray  
Recording Secretary

David Mohr, Jr.  
Executive Director & Park Board Secretary

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Dean A. Parkman – President  
Board of Park Commissioners