

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
COMMUNITY CENTER BOARD ROOM**

April 9, 2019 - 6:00p.m.

- CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.
- PLEDGE OF ALLEGIANCE:** President Parkman led the group in the Pledge of Allegiance.
- ROLL CALL:**
- | | | |
|------------------------|--------------------|---|
| Commissioners Present: | Victoria McCabe | Commissioner |
| | Sean Smith | Commissioner |
| | Dean Parkman | President |
| | James Stout | Treasurer |
| Park District Staff: | Dave Mohr, Jr. | Executive Director/Secretary |
| | Matthew Vanderkamp | Superintendent of Recreation |
| Others Present: | Dawn Suchy | Village of Lindenhurst
Trustee/Park District Liaison |
| | Kristi Murray | Recording Secretary |
| | George Weckbacher | Public Participation |
- APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the agenda as presented; Commissioner Stout seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.
- REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of March 12, 2019. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of March 12, 2019; Commissioner Stout seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 4-0.
- PUBLIC PARTICIPATION**
- Lindenhurst Resident, George Weckbacher. – Lindenhurst resident, retiree, seeking additional information as to how the Park District operates. Resident Weckbacher is requesting answers in writing at the next May park board meeting.
1. Is there any other Illinois statute other than Special Districts (70 ILCS 1205) Park District Code that the board operates under?
 2. Under what statute authority does the District spend tax payer revenue to operate a pre-school?
 3. Has the District received any grant money or outside funding to run the pre-school?
 4. How much District tax paid revenue dollars have been spent on pre-school operations and salaries?
 5. Is there any property or structures outside of the District that is owned, leased or operated by the District?

TREASURER'S
REPORT:

Discussion and motion to approve bills presented for this meeting.
Commissioner Stout made a motion to approve the Bill List for March 1, 2019 through March 31, 2019 in the total amount of \$80,310.26; Commissioner McCabe seconded the motion.

ROLL CALL: McCabe Aye
Smith Aye
Parkman Aye
Stout Aye

President Parkman declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS:

Parks Department

Director Mohr noted that Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported that the Village is allowing us to store plows and salt spreaders indoors for the season. Millennium Park ice rink was not successful due to weather and vandalism. Playground site renovation has begun and weather permitting the playground will be completed by May 31. Jacob Andersen, Facility and Vehicle Operations Manager, completed miscellaneous maintenance projects. Jacob is studying for the Certified Pool Operators license and will sit for the exam in May.

Recreation Department

Matthew Vanderkamp, Superintendent of Recreation, noted that Katie Kozuch, Recreation Program Manager, reported that preschool celebrated the 10th annual art show in March. Zac Reimer, Athletic Program Manager, reviewed the soccer surveys from the fall season. Renee Metzelaar, Recreation Program Coordinator, reported that the Active Adult events remain full and special outreach programming has been successful as well. New iCooking classes have been popular. Mackenzie Derrick, Special Events and Dance Coordinator, offered a balloon entertainer during spring break with an attendance of 390 participants. Lisa Behnke, Registration and Rental Coordinator, has began accepting outdoor park shelter rentals for the season.

Marketing Department

Director Mohr presented the Marketing Department staff report. Kathy Kohler, Marketing and Community Relations Manager, has been busy updating marketing materials for the new summer guide. Maintaining regular communication with the school districts for flyer distribution. Began layout for fall program guide. Social media following has grown tremendously over three years, approaching 3000 followers on Facebook.

NEW BUSINESS:

Village seeking federal funding to reconstruct roads, will include easement rights from park district

Director Mohr will be meeting with the Village to discuss easement rights from the district for the project.

OLD BUSINESS:

Update on Land Cash Donation for proposed subdivision Briargate in Lindenhurst.

Director Mohr reported that he received a response from Pulte/Del Webb legal team communicating that there will no longer be any recreational amenities on site. Park

District has requested the \$50,000 credit be removed and the total of \$496,000 be paid in full. Director Mohr is awaiting a response.

Update on Smart Approach to Resource Allocation and Cost Recovery project.
Finalizing Categories of Service continuum and will bring final copy to next board meeting.

PRESIDENT'S
REPORT:

Commissioner's Report
There was no report.

DIRECTOR'S
REPORT:

Update of various administrative activities.

Installation of new playground at the Community Center is bringing joy and excitement to children. Director Mohr met with Camosy to finalize plans for refinishing of lower parking lot. The annual audit will be an increased fee as the existing company was bought out. Director Mohr advises that we enter into a one year contract with the new company to determine feasibility and RFP for next fiscal year. There will be two new recording secretaries for Board Meetings; Amanda resigned her position effective March. Amilia software set up has begun in preparation for the August live date. IAPD is recommending 90 year lease on land; equipment to 8 years.

SAFETY
COORDINATOR'S
REPORT:

Monthly Report; Safety Coordinator

Safety Coordinator Murray, anticipates a response from the state on the document destruction process in the month of April. Murray led the first quarter Lunch and Learn training in March.

Review Park District's Accident/Incident Reports

Safety Coordinator Murray reported that there were two Accident/Incident reports for the past month. A Before & After school student got agitated and ran towards Grass Lake Rd. A Before & After school student hit his head on the playground equipment in the tot lot.

CORRESPONDENCE: Village of Lindenhurst update; discussion.

Village is stepping up dollars allocated to road projects.

Village of Lake Villa update; discussion.

Nothing to report.

Lake Villa Township Lions Club update; discussion.

Nothing to report.

Lindenhurst/The Lakes Kiwanis Club update; discussion.

Nothing to report.

Lake Villa District Library update; discussion.

Nothing to report.

ADJOURNMENT: There being no further business to discuss, Commissioner McCabe made a motion to adjourn the meeting at 7:23; Commissioner Smith seconded the motion. President Parkman declared the meeting adjourned at on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Kristi Murray
Recording Secretary

David Mohr, Jr.
Executive Director & Park Board Secretary

Approved by me this _____ day of _____, 2019.

Dean A. Parkman – President
Board of Park Commissioners