

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
COMMUNITY CENTER BOARD ROOM**

March 12, 2019 - 6:00p.m.

CALL TO ORDER: The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by Vice President Solbrig at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Vice President Solbrig led the group in the Pledge of Allegiance.

ROLL CALL:

Commissioners Present:	Victoria McCabe Sean Smith Todd Solbrig James Stout	Commissioner Commissioner Vice President Treasurer
Park District Staff:	Dave Mohr, Jr. Matthew Vanderkamp	Executive Director/Secretary Superintendent of Recreation
Others Present:	Dawn Suchy Amanda DeRue	Village of Lindenhurst Trustee/Park District Liaison Recording Secretary

APPROVAL OF AGENDA: Commissioner Stout made a motion to approve the agenda as presented; Commissioner Smith seconded the motion. Vice President Solbrig declared the motion unanimously carried on a voice vote 4-0.

REVIEW OF MINUTES: Regular Meeting of the Board of Park Commissioners Minutes of February 12, 2019. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of February 12, 2019; Commissioner Stout seconded the motion. Vice President Solbrig declared the motion unanimously carried on a voice vote 4-0.

Regular Meeting of the Board of Park Commissioners Minutes of February 26, 2019. Commissioner Stout made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of February 26, 2019; Commissioner Smith seconded the motion. Vice President Solbrig declared the motion unanimously carried on a voice vote 4-0.

PUBLIC PARTICIPATION: Dawn Suchy, Park District Liaison, reported that Athletico was now open and that Lucky Penny is opening on Friday.

TREASURER'S
REPORT:

Discussion and motion to approve bills presented for this meeting.
Commissioner Smith made a motion to approve the Bill List for February 1, 2019 through February 28, 2019 in the total amount of \$71,945.26; Commissioner McCabe seconded the motion.

ROLL CALL:	McCabe	Aye
	Smith	Aye
	Solbrig	Aye
	Stout	Aye

Vice President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

STAFF REPORTS:

Parks Department

Director Mohr noted that Dennis Carroll, Jr., Parks and Grounds Operations Manager, reported less salt had been used during the season than what was anticipated. The Ford dealership in Antioch will be purchasing the Park District's used truck. Jacob Andersen, Facility and Vehicle Operations Manager, completed miscellaneous maintenance projects. Summer Park Attendant job description has been created and will begin search for hire.

Recreation Department

Matthew Vanderkamp, Superintendent of Recreation, noted that Katie Kozuch, Recreation Program Manager, reported that the Early Childhood programs continue to be doing well. Zac Reimer, Athletic Program Manager, reported that the in-house basketball league wrapped up and another great season. The soccer survey results are coming in and will be reviewed at the next meeting. Renee Metzelaar, Recreation Program Coordinator, reported that the Active Adult events remain full. Mackenzie Derrick, Special Events and Dance Coordinator, is currently preparing for the Lake Villa St. Patrick's Day parade and the Easter Egg Hunt. Lisa Behnke, Registration and Rental Coordinator, has had a total of five half day gym rentals.

Marketing Department

Director Mohr presented the Marketing Department staff report. Kathy Kohler, Marketing and Community Relations Manager, has mailed out the Spring and Summer program guide, including a new mailing area. Kathy has already begun preparing the Fall program guide. She has continued to work on sponsorships. Director Mohr noted that Kathy has been excellent in getting sponsorships this year.

NEW BUSINESS: There was no new business.

OLD BUSINESS: Update on Land Cash Donation for proposed subdivision Briargate in Lindenhurst.
Director Mohr reported that negotiation for the donation was done through email. The agreed amount was \$496,000 with a one-time credit of \$50,000 for Phase I, provided that the builders use the \$50,000 for on-site recreation.

PRESIDENT'S
REPORT:

Commissioner's Report
There was no report.

DIRECTOR'S
REPORT:

General discussion of Proposed Final Draft (based on previous meetings, input, latest financial reports) of Fiscal Year Ending 2018-19 District-wide Budget. Based on tonight's meeting and review of Proposed Fiscal Year 2019 Budget and Appropriation Ordinance 19-05-02, recommend tentative approval for purposes of required thirty (30) day public inspection (legal notice to be published in March/April 2019, in Lake County Daily News-Sun newspaper). Public Hearing on Tuesday, May 14, 2019, at 5:50PM in the Community Center Board Room.

Vice President Solbrig recommended a tentative approval of the Proposed Fiscal Year 2019 Budget and Appropriation Ordinance 19-05-02. Commissioner Smith made a motion to tentatively approve Fiscal Year 2019 Budget and Appropriation Ordinance 19-05-02 for purposes of required thirty day public inspection; Commissioner McCabe seconded the motion.

ROLL CALL:	McCabe	Aye
	Smith	Aye
	Solbrig	Aye
	Stout	Aye

Vice President Solbrig declared the motion unanimously carried on a roll call vote 4-0.

SAFETY
COORDINATOR'S
REPORT:

Monthly Report; Safety Coordinator

Director Mohr reported that Kristi Murray, Safety Coordinator, is waiting for the document destruction approval from the state. Kristi continues to also play a role in the implementation of Amilia and the cost recovery process.

Review Park District's Accident/Incident Reports

Director Mohr reported that there were six Accident/Incident reports for the past month. A Before & After school student fell, hit their head on bleacher and bruised their cheekbone. During a pre-k field trip, a student hurt their back on a bounce house. A man walking his dog in the Forest View parking lot slipped and fell. A Before & After school student fell in the gym and hit their face. A Before & After school student was hit in the nose with a hockey stick. A Before & After school student was hit in the head with a ball.

PARK BOARD
WORKSHOP:

A Smart Approach to Resource Allocation and Cost Recovery.

The park board was presented the service categories that have been created over several months by staff. Then, led by Lisa Paradis, with 110%, the park board and others in attendance participated in a workshop for Beneficiaries of Service.

CORRESPONDENCE: Village of Lindenhurst update; discussion.

Village of Lake Villa update; discussion.

Lake Villa Township Lions Club update; discussion.

Lindenhurst/The Lakes Kiwanis Club update; discussion.

Lake Villa District Library update; discussion.

ADJOURNMENT: There being no further business to discuss, Commissioner Smith made a motion to adjourn the meeting; Commissioner Stout seconded the motion. Vice President Solbrig declared the meeting adjourned at on a unanimous voice vote 4-0.

RESPECTFULLY SUBMITTED,

Amanda DeRue
Recording Secretary

David Mohr, Jr.
Executive Director & Park Board Secretary

Approved by me this _____ day of _____, 2019.

Dean A. Parkman – President
Board of Park Commissioners