

**LINDENHURST PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
COMMUNITY CENTER BOARD ROOM**

January 22, 2019 - 6:00p.m.

- CALL TO ORDER:** The Regular Meeting of the Board of Park Commissioners of the Lindenhurst Park District was called to order by President Parkman at 6:00 p.m.
- PLEDGE OF ALLEGIANCE:** President Parkman led the group in the Pledge of Allegiance.
- ROLL CALL:**
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|------------------------|--|--|
| Commissioners Present: | Victoria McCabe
Dean Parkman
Sean Smith
Todd Solbrig
Jim Stout | Commissioner
President
Commissioner
Vice President
Treasurer |
| Park District Staff: | Dave Mohr, Jr.
Matthew Vanderkamp
Katie Kozuch
Zac Reimer | Executive Director/Secretary
Superintendent of Recreation
Recreation Program Manager
Athletic Program Manager |
| Others Present: | Amanda DeRue | Recording Secretary |
- APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the agenda as presented; Vice President Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 5-0.
- REVIEW OF MINUTES:** Regular Meeting of the Board of Park Commissioners Minutes of January 8, 2019. Commissioner Smith made a motion to approve the minutes of the Regular Meeting of the Board of Park Commissioners of January 8, 2019; Vice President Solbrig seconded the motion. President Parkman declared the motion unanimously carried on a voice vote 5-0.
- PUBLIC PARTICIPATION:** There was no public participation.
- DIRECTOR'S REPORT:** General discussion of First Draft for Proposed Year End Estimates of Fiscal Year 2018-19 and Proposed Fiscal Year 2019-20 District-wide Budget. Director Mohr reviews the First Draft of the budget with the Board and noted the following:
- The current budget includes property tax revenue that is lower than what is expected. The program revenue will have exceeded the anticipated numbers. The Facility and Vehicle Operations account will continue to include all park district vehicles. The Staff Wages account includes the merit raises. The Part Time Office Wages account covers the office support staff that will work when Lisa is not here. Part Time Wages account includes the seasonal staff members. This account is higher this year as it will include the new weekend staff, as park maintenance will

be done inhouse this year.

The Debt Service account continues to remain at \$0. The Postage account has a slight increase due to all items coming out of the same account now, along with the raise in postage. The Phone, Internet and Cable account is set for a slight increase. The General Admin Expense covers credit card fees, program fees and Amilia fees. All utilities will remain under the Facilities account. The Office Supplies fund is the shared expense that comes across multiple accounts. Program Supplies and Materials will come in under budget for the current year. The Equipment Storage account covers the two storage units that are on site.

Capitol Improvements Fund has been increased due to the need of redoing the lower parking lot, the bathrooms here and various park improvements. The Beach and Spray Park account was not budgeted correctly for the current year. Currently, there may be enough chemicals to use throughout the entire 2019 season. Also, bricks may need to be installed surrounding the tanks.

Special Events includes the Easter egg hunt, live music in the park events, the haunted trail and bonfire. General Special Events includes all events that are free to the public and do not require registration, which includes the fireworks.

The Registration Revenue has been raised due to a slight increase in fees for the upcoming year, along with purchasing preschool staff uniforms. The Athletic and Fitness account includes Program Revenue. There is the possibility of inhouse programming to increase the revenue. The Miscellaneous Revenue and Sponsorships comes from the gym sign sponsorships. Before and After School Program Revenue is being increased for next year. This covers staff uniforms and cell phone for field trips. The Capital Improvement will be the installation of the new playground.

Soccer will see new ideas for fundraising. Starting with the Spring season, officials will now be assigned inhouse by Zac. Program Revenue for Summer Camp will have a slight increase, along with Materials and Supplies. Under the Dance Program account, Dance Directors and Instructors will rise as there will be an increase in the wage offer to create a growth in the hiring of more instructors.

Under the Corporate Fund, the Interest Revenue increases as the more money that we have on hand, the more interest is received. Miscellaneous Revenue includes the possible land lease with the village. Health Insurance will see a slight increase. Continuing Education covers conferences and seminars that Director Mohr attends. The Mowing account includes the mowing and the fertilizing of the parks.

Materials and Supplies under the Facility fund includes all cleaning supplies, batteries and lightbulbs. Fleet Operations is over budget due to the need of purchasing a new truck and passenger bus in the current year. It is currently being budgeted to purchase a dump truck in the next Fiscal Year. The estimated cost of a new dump truck is \$60,000. Fuel includes everything except for Special Rec events. It also covers the fuel for mowing.

The Audit Fund shows that we are levying less. The audit service has been switched to a new company. The Retirement Fund is lowered as the employer rate has decreased slightly. The Insurance and Liability Fund has been lowered as the need for safety improvements has been reduced.

Director Mohr will continue to review the budget and update numbers for the Second Draft.

ADJOURNMENT: There being no further business to discuss, Commissioner McCabe made a motion to adjourn the meeting; Commissioner Smith seconded the motion. President Parkman declared the meeting adjourned at 7:54 p.m. on a unanimous voice vote 5-0.

RESPECTFULLY SUBMITTED,

Amanda DeRue
Recording Secretary

David Mohr, Jr.
Executive Director & Park Board Secretary

Approved by me this _____ day of _____, 2019.

Todd Solbrig – Vice President
Board of Park Commissioners