

**Lindenhurst Park District**  
 2200 East Grass Lake Road  
 Lindenhurst, IL. 60046  
 Phone (847) 356-6011 Fax (847) 356-6063

**APPLICATION FOR RENTAL USE**  
**Outdoor Park Facility**

Name of Person/Organization Making Request: \_\_\_\_\_

Street Address: \_\_\_\_\_ City & Zip Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Nature of Activity: \_\_\_\_\_

Number of People Expected: \_\_\_\_\_

Will You Be Charging a Fee and/or Selling Anything? No \_\_\_\_\_ Yes \_\_\_\_\_

If Yes, Please Explain: \_\_\_\_\_

**Outdoor Park Facility Requested (Circle Request Below)**

<p><b><u>Millennium Park</u></b></p> <ul style="list-style-type: none"> <li>• Park Shelter – Grill on Site</li> <li>• 6 picnic tables</li> <li>• Rental Fee – \$65R, \$95NR</li> <li>• Security Deposit – \$75</li> <li>• Walking Path, 2 Basketball Courts, 2 Sand Volleyball Courts &amp; Ball Diamonds (Churchhill)</li> <li>• <i>Max Capacity – 75</i></li> </ul>	<p><b><u>Mallard Ridge Park</u></b></p> <ul style="list-style-type: none"> <li>• Park Shelter – 2 Grills on Site</li> <li>• 6 tables in shelter</li> <li>• Rental Fee – \$55R, \$80NR</li> <li>• Security Deposit – \$75</li> <li>• Open Space, 2 Tennis Courts, Ball Diamond (Gibbs) &amp; Sand Volleyball Court</li> <li>• <i>Max Capacity – 75</i></li> </ul>
<p><b><u>Linden’s Landing</u></b></p> <ul style="list-style-type: none"> <li>• Park Shelter – No Grilling</li> <li>• 2 picnic tables</li> <li>• Rental Fee – \$45R, \$65NR</li> <li>• Security Deposit – \$75</li> <li>• 1 Sand Volleyball Court</li> <li>• <i>Max Capacity – 50</i></li> </ul>	<p><b><u>Parkman Pavilion</u></b></p> <ul style="list-style-type: none"> <li>• Park Shelter – No Grilling</li> <li>• 5 picnic tables</li> <li>• Rental Fee – \$65R, \$95NR</li> <li>• Security Deposit – \$75</li> <li>• <i>Max Capacity – 100</i></li> </ul>
<p><b><u>Oak Ridge Park</u></b></p> <ul style="list-style-type: none"> <li>• Park Shelter/Splash Pad – No Grilling</li> <li>• 4 picnic tables</li> <li>• Sat. Only (June 1 – Aug. 24) ----- 10am – 12pm</li> <li>• Rental Fee – \$150 – R, \$180 –NR</li> <li>• Security Deposit – \$100</li> <li>• <i>Max Capacity – 50</i></li> </ul>	

- **Completed rental form with security deposit must be turned in to make reservation. Security deposit can be credit card or check only – no cash. Security deposit will not be charged unless there is damage during the rental.**
- **Rental fee is due 7 days prior to the rental date.**
- **Cancellation by and for the Renter will be accepted, less a five dollar (\$5.00) service charge, if notice of cancellation is given more than seven (7) days prior to the rental date. For cancellation from seven (7) days up until seventy-two (72) hours prior to the rental date, 50% of the rental fee will be refunded. After seventy-two (72) hours, the entire rental fee will be forfeited with the cleaning deposit being returned.**
- **Keys are required to access the bathrooms at Mallard Ridge Park. These should be picked up the last business day before the rental date, and returned by the next business day after the rental. Keys can be left in the outdoor drop box.**

**Park Regulations:**

This permit granted is subject to policies set by the Lindenhurst Park District and may be cancelled at any time by the grantor.

- \* Park hours are sunrise to sunset
- \* Pets are not permitted in the parks
- \* Fishing from beaches is prohibited
- \* Maximum Attendance – park specific (see above)
- \* Alcoholic beverages are not permitted in parks/facilities
- \* Tent, volleyball, canopy, inflatable’s or any type of stakes are not permitted on grounds without approval
- \* Open fires are not permitted in the parks
- \* Personal grills are prohibited at all park sites
- \* No amplified sound permitted in the parks
- \* Dispose of trash in waste receptacles provided
- \* In the event of an emergency, please contact the Lindenhurst police non-emergency number 847-356-5400.

Rental Fee: \$ _____	Cash/Check# _____	C/C# _____	Exp. Date _____	Security Code _____
Deposit: \$ _____	Cash/Check# _____	C/C# _____	Exp. Date _____	Security Code _____
Deposit Return Date _____				
Key Number(s) _____	Key Issued _____		Key Returned Date _____	

- Deposit will be returned within five (5) business days after the rental has occurred.
- Key(s) must be returned the next business day after the rental has occurred – drop box available

**Rental Agreement**

Theft, damage to property of maintenance required beyond normal duties will result in forfeiture of deposit. We/I agree to hold harmless the Lindenhurst Park District, Village of Lindenhurst, Lake Villa Township, Lake County, State of Illinois, the Park Board, its officers and employees; and to assume responsibility for, and defend at our/my expense all claims for damage to property or persons, including medical expenses for injuries incurred and arising incidentals to the use of the facility. It being further understood and agreed that the Lindenhurst Park District assumes no obligation or responsibility in connection with the use of the facility. We/I have carefully read and understood the statement of policy, park rules and regulations and rental procedures. We/I also agree to comply with all applicable laws and regulations governing the Lindenhurst Park District parks and facilities. Performance of this agreement is contingent upon the ability of the Park District staff to complete the same and is subject to: a) labor troubles (dispute or strikes); b) government (Federal, State or Municipal Requisitions); c) restrictions upon travel and/or transportation; e) unavailability of beverages or supplies; f) other causes, whether enumerated herein or not, beyond control of management, preventing or interfering with performance. In no event shall the Lindenhurst Park District be liable for loss of profit or for other similar or dissimilar collateral or consequential damage whether based on breach of contract, warranty or otherwise. I have also received and understand the Lindenhurst Park District’s Facility Usage Policy.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date