

**Lindenhurst Park District**  
2200 East Grass Lake Road  
Lindenhurst, IL. 60046  
Phone (847) 356-6011 Fax (847) 356-6063

**APPLICATION FOR RENTAL USE**  
**Park District Facilities**

Name of Person/Organization Making Request: \_\_\_\_\_

Street Address: \_\_\_\_\_ City & Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Fax No: \_\_\_\_\_

Nature of Activity: \_\_\_\_\_

Date/Time Requested: \_\_\_\_\_

Type of Activity Planned: \_\_\_\_\_

Will You Be Charging a Fee and/or Selling Anything? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes, Please Explain: \_\_\_\_\_

**Park/Facilities Requested (Circle Request Below)**

**Community Center**

Multi Purpose Rm A (fees on back)  
Multi Purpose Rm B (fees on back)

Half Gym - \$50.00/hr plus \$50.00 Deposit  
Full Gym - \$150.00/hr plus \$100.00 Deposit

**Engle Memorial Park**

Park Shelter – No Grilling  
\$30.00 Reservation Fee/\$50.00 Deposit

**Millennium Park**

Park Shelter – 1 Grill Provided  
\$50.00 Reservation Fee/\$60.00 Deposit  
Walking Path 4/10 mi., 2 Basketball Courts  
2 Sand Volleyball Courts, Ball Diamond (Churchill)

**Linden's Landing**

Park Shelter – No Grilling  
\$30.00 Reservation Fee/\$50.00 Deposit

**Mallard Ridge Park**

Park Shelter – 2 Grills Provided  
\$50.00 Reservation Fee/\$60.00 Deposit  
Open Space, 2 Tennis Courts, Sand  
Volleyball Court, 7 Tables in Shelter  
Ball Diamond (Gibbs)

**Heritage Trails Park**

Gazebo – No Grilling  
\$30.00 Reservation Fee/\$50.00 Deposit

**CANCELLATIONS BY AND FOR THE RENTER WILL BE ACCEPTED: LESS A FIVE DOLLAR (\$5.00) SERVICE CHARGE. IF NOTICE OF CANCELLATION IS GIVEN MORE THAT SEVEN (7) DAYS PRIOR TO THE RENTAL DATE, FOR CANCELLATION FROM SEVEN (7) DAYS UP UNTIL SEVENTY-TWO (72) HOURS PRIOR TO THE RENTAL DATE, 50% OF THE RENTAL FEE WILL BE REFUNDED. AFTER SEVENT-TWO (72) HOURS, THE ENTIRE RENTAL FEE WILL BE FORFEITED WITH THE CLEANING DEPOSIT BEING RETURNED.**

**Park Regulations:**

This permit granted is subject to policies set by the Lindenhurst Park District and may be cancelled at any time by the grantor.

- \* Park hours are sunrise to sunset
- \* Pets are not permitted in the parks
- \* Fishing from beaches is prohibited
- \* Maximum Attendance – 100 quests
- \* Alcoholic beverages are not permitted in parks/facilities
- \* Tent, volleyball, canopy, inflatable's or any type of stakes are not permitted on grounds without approval
- \* Open fires are not permitted in the parks
- \* Personal grills are prohibited at all park sites
- \* No amplified sound permitted in the parks
- \* Dispose of trash in waste receptacles provided

<u>Community Center</u>	<u>Rental Fees</u>
Single Multi-Purpose Room (A or B)	(Max Capacity – 25)
Min. 2 hours	\$50.00 (\$60.00 refundable deposit)
After 2 hours	\$20.00/hr
Double Multi-Purpose Room (A and B)	(Max Capacity – 50)
Min. 2 hours	\$75.00 (\$60.00 refundable deposit)
After 2 hours	\$25.00/hr

- Room assignments will be determined by group size. More than one rental may be granted at one time.
- A cleaning fee may be deducted from the rental deposit if the room is not cleaned to the satisfaction of the Park District.
- Building closing is 9:00p.m. (M-Fri), 6:00p.m. (Sat.), 7:00p.m. (Sun) for all rentals with the exception of Park Board approved programs and special events.
- In accordance with the Park District's Smoke Free Building Policy, use of tobacco in any Park District building is prohibited and may result in loss of security deposit.
- Building requests must be received a minimum of ten (10) business days prior to the intended usage date.
- Building set up and take down is the responsibility of the renter.

<b>For Office Use Only</b>		
Rental Fee: \$ _____	Cash/Check# _____	C/C# _____
		Exp. Date _____ Security Code _____
Deposit : \$ _____	Cash/Check# _____	C/C# _____
Deposit Return Date _____	Exp. Date _____	Security Code _____
Key Number (s) _____	Key Issued _____	Key Returned Date _____

- Deposit will be returned within five (5) business days after the rental has occurred.
- Key (s) must be returned the next business day after the rental has occurred – drop box available

**Rental Agreement**

Theft, damage to property of maintenance required beyond normal duties will result in forfeiture of deposit. We/I agree to hold harmless the Lindenhurst Park District, Village of Lindenhurst, Lake Villa Township, Lake County, State of Illinois, the Park Board, its officers and employees; and to assume responsibility for, and defend at our/my expense all claims for damage to property or persons, including medical expenses for injuries incurred and arising incidentals to the use of the facility. It being further understood and agreed that the Lindenhurst Park District assumes no obligation or responsibility in connection with the use of the facility. We/I have carefully read and understood the statement of policy, park rules and regulations and rental procedures. We/I also agree to comply with all applicable laws and regulations governing the Lindenhurst Park District parks and facilities. Performance of this agreement is contingent upon the ability of the Park District staff to complete the same and is subject to: a) labor troubles (dispute or strikes); b) government (Federal, State or Municipal Requisitions); c) restrictions upon travel and/or transportation; e) unavailability of beverages or supplies; f) other causes, whether enumerated herein or not, beyond control of management, preventing or interfering with performance. In no event shall the Lindenhurst Park District be liable for loss of profit or for other similar or dissimilar collateral or consequential damage whether based on breach of contract, warranty or otherwise. I have also received and understand the Lindenhurst Park District's Facility Usage Policy.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date