

Lindenhurst Park District
2200 East Grass Lake Road
Lindenhurst, IL. 60046
Phone (847) 356-6011 Fax (847) 356-6063

APPLICATION FOR RENTAL USE
Park District Facilities

Name of Person/Organization Making Request: _____

Street Address: _____ City & Zip Code: _____

Home Phone: _____ Work Phone: _____ Fax No: _____

Nature of Activity: _____

Date/Time Requested: _____

Type of Activity Planned: _____

Will You Be Charging a Fee and/or Selling Anything? Yes No

If Yes, Please Explain: _____

Park/Facilities Requested (Circle Request Below)

Community Center

Multi Purpose Rm A (fees on back)
Multi Purpose Rm B (fees on back)

Half Gym - \$50.00/hr plus \$50.00 Deposit
Full Gym - \$150.00/hr plus \$100.00 Deposit

Engle Memorial Park

Park Shelter – No Grilling
\$30.00 Reservation Fee/\$50.00 Deposit

Millennium Park

Park Shelter – 1 Grill Provided
\$50.00 Reservation Fee/\$60.00 Deposit
Walking Path 4/10 mi., 2 Basketball Courts
2 Sand Volleyball Courts, Ball Diamond (Churchill)

Linden's Landing

Park Shelter – No Grilling
\$30.00 Reservation Fee/\$50.00 Deposit

Mallard Ridge Park

Park Shelter – 2 Grills Provided
\$50.00 Reservation Fee/\$60.00 Deposit
Open Space, 2 Tennis Courts, Sand
Volleyball Court, 7 Tables in Shelter
Ball Diamond (Gibbs)

Heritage Trails Park

Gazebo – No Grilling
\$30.00 Reservation Fee/\$50.00 Deposit

CANCELLATIONS BY AND FOR THE RENTER WILL BE ACCEPTED; LESS A FIVE DOLLAR (\$5.00) SERVICE CHARGE. IF NOTICE OF CANCELLATION IS GIVEN MORE THAN SEVEN (7) DAYS PRIOR TO THE RENTAL DATE, FOR CANCELLATION FROM SEVEN (7) DAYS UP UNTIL SEVENTY-TWO (72) HOURS PRIOR TO THE RENTAL DATE, 50% OF THE RENTAL FEE WILL BE REFUNDED. AFTER SEVENTY-TWO (72) HOURS, THE ENTIRE RENTAL FEE WILL BE FORFEITED WITH THE CLEANING DEPOSIT BEING RETURNED.

Park Regulations:

This permit granted is subject to policies set by the Lindenhurst Park District and may be cancelled at any time by the grantor.

- * Park hours are sunrise to sunset
- * Pets are not permitted in the parks
- * Fishing from beaches is prohibited
- * Maximum Attendance – 100 guests
- * Alcoholic beverages are not permitted in parks/facilities
- * Tent, volleyball, canopy, inflatable's or any type of stakes are not permitted on grounds without approval
- * Open fires are not permitted in the parks
- * Personal grills are prohibited at all park sites
- * No amplified sound permitted in the parks
- * Dispose of trash in waste receptacles provided

Community Center		Rental Fees
Single Multi-Purpose Room (A or B)		(Max Capacity – 25)
Min. 2 hours	\$50.00	((\$60.00 refundable deposit))
After 2 hours	\$20.00/hr	
Double Multi-Purpose Room (A and B)		(Max Capacity – 50)
Min. 2 hours	\$75.00	((\$60.00 refundable deposit))
After 2 hours	\$25.00/hr	

- Room assignments will be determined by group size. More than one rental may be granted at one time.
- A cleaning fee may be deducted from the rental deposit if the room is not cleaned to the satisfaction of the Park District.
- Building closing is 9:00p.m. (M-Fri), 6:00p.m. (Sat.), 7:00p.m. (Sun) for all rentals with the exception of Park Board approved programs and special events.
- In accordance with the Park District's Smoke Free Building Policy, use of tobacco in any Park District building is prohibited and may result in loss of security deposit.
- Building requests must be received a minimum of ten (10) business days prior to the intended usage date.
- Building set up and take down is the responsibility of the renter.

For Office Use Only			
Rental Fee: \$	Cash/Check#	C/C#	_____
		Exp. Date	_____ Security Code _____
Deposit : \$	Cash/Check#	C/C#	_____
Deposit Return Date		Exp. Date	_____ Security Code _____
Key Number (s)	Key Issued	Key Returned Date	_____

- Deposit will be returned within five (5) business days after the rental has occurred.
- Key (s) must be returned the next business day after the rental has occurred – drop box available

Rental Agreement

Theft, damage to property of maintenance required beyond normal duties will result in forfeiture of deposit. We/I agree to hold harmless the Lindenhurst Park District, Village of Lindenhurst, Lake Villa Township, Lake County, State of Illinois, the Park Board, its officers and employees; and to assume responsibility for, and defend at our/my expense all claims for damage to property or persons, including medical expenses for injuries incurred and arising incidentals to the use of the facility. It being further understood and agreed that the Lindenhurst Park District assumes no obligation or responsibility in connection with the use of the facility. We/I have carefully read and understood the statement of policy, park rules and regulations and rental procedures. We/I also agree to comply with all applicable laws and regulations governing the Lindenhurst Park District parks and facilities. Performance of this agreement is contingent upon the ability of the Park District staff to complete the same and is subject to: a) labor troubles (dispute or strikes); b) government (Federal, State or Municipal Requisitions); c) restrictions upon travel and/or transportation; e) unavailability of beverages or supplies; f) other causes, whether enumerated herein or not, beyond control of management, preventing or interfering with performance. In no event shall the Lindenhurst Park District be liable for loss of profit or for other similar or dissimilar collateral or consequential damage whether based on breach of contract, warranty or otherwise. I have also received and understand the Lindenhurst Park District's Facility Usage Policy.

Authorized Signature

Date